

HEBRON REDEVELOPMENT COMMISSION (HRC) MEETING MINUTES

7:00 PM – Monday - January 8, 2012 – HRC Conference Room

Call to Order: HRC President Shawn Ensign called the Redevelopment Commission meeting to order and attendees recited the Pledge of Allegiance.

Attendees:

HRC members present: Shawn Ensign **(SE)**, Mike Reick **(MR)**, Bill Sopko **(BS)**;
Alan Kirkpatrick **(AK)**

HRC members absent: Mike Mantai

Liaisons present: Don Ensign, Hebron Town Council President **(Town)**
Jim Shelhart, Hebron Public Works **(HPW)**
Jim Mooney, HRC Consultant **(DeSCo)**
Chris Stalbaum **(Webmaster)**

Administrative Approvals:

1. **Agenda:** Monday, January 9, 2012 agenda was reviewed.
 - **(MR)** motioned to approve; **(AK)** seconded; motion passed (4-0).
2. **Dec 12, 2011 meeting minutes:** Meeting minutes were reviewed
 - **(MR)** motioned to approve; **(AK)** seconded; motion passed (4-0).
3. **New Member Induction:** Bill Sopko is the newest member of the Redevelopment Commission.
4. **Election of 2012 Officers:**
 - a. Shawn Ensign, President
 - **(AK)** motioned to approve; **(BS)** seconded; motion passed (3-0).
 - b. Mike Reick, Vice-President and Treasurer
 - **(BS)** motioned to approve; **(AK)** seconded; motion passed (3-0).
 - c. Alan Kirkpatrick, Secretary
 - **(MR)** motioned to approve; **(BS)** seconded; motion passed (3-0).
 - **Tech Committee and Plan Commission Liaison** – Alan Kirkpatrick
 - **Alliance Liaison** – Jim Mooney
 - **South County Representative** – Bill Sopko
5. **Treasury Expenditures:** HRC reviewed (5) invoices from the Town Treasurer:
 - **(MR)** motioned to approve; **(AK)** seconded; motion passed (4-0).

Agenda - Strategic Business:

1. **Strategic Plan Priorities/Budgets – (SE) (DeSCo)** Tabled
2. **North End Infrastructure** – After interviewing McMahon Engineers/Architects of Valparaiso, DVG Inc. of Crown Point, and Wessler Engineering of West LaFayette, the interview committee of HRC commissioners: Mike Reick and Alan Kirkpatrick, Public Works Director Jim Shelhart, and Town Councilman Pete Breuckman recommend McMahon Associates for the bid of \$14,900.00.
 - **(MR)** motioned to approve; **(AK)** seconded; motion passed (4-0).
3. **Wayfinding Signage – (MR)** All signs are located and bolts are set in concrete for all 10 signs. Installation should be week of January 16th.
4. **Network Development– (SE)** Shawn Ensign will be scheduling one meeting per quarter with 4 key regional contacts.

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Old Business:

- 1. Residential Housing Replacement (DE):** McShane is looking into funding sources for residential infill rehabilitation projects.
- 2. Branding – (AK)** Rough draft of report is ready. Final report will be presented Feb 13.
- 5. Christmas Street Lights/Decorations (MR) –**
 - 1.** Looking into LED and colored lights in the wreaths at street lights.
- 3. Land Options (DeSCo) –** DeSCo will continue to send letters to local landowners. 2 more are going out January 10.
- 4. Business Licenses/ Renewals – (MR)** Netnitco is now Nitco and FBN Indiana, Inc..
- 5. Rate studies - (DeSCo)** There is a need to document rate comparisons to other local communities. Jim Mooney is to coordinate to review rates with unspent grant writer fees.
- 6. Winterfest 2012 - Saturday, February 11 (MR) –** The WINTERFEST Committee meeting will be held Thursday January 26, 2012 at 7 PM for final coordination.
 - a. Little OB, Boone Twp MSD Middle School, Junior and National Honor Society, Russ's Print Shop, Porter County Tourism, newspapers, officials, Pepsi, DQ will be contacted.
 - b. Mike Reick needs authorization to purchase prizes for event, particularly sleds..
 - **(AK)** motioned to approve; **(BS)** seconded; motion passed (4-0).
- 7. Project Milwaukee (DeSCo) –** Letter going out to inquire about business interest.

New Business:

1. Commission Member/ Liaison Comments:

- a. **(DeSCo)** Final Zoning map modifications dated January 9, 2012 are ready for approval by Plan Commission. **(AK)** to submit to Plan Commission.
 - **(BS)** motioned to approve; **(MR)** seconded; motion passed (4-0).
- b. Discussion was made about the unsafe conditions in the Country Square north parking lot. Lighting levels and pavement quality will need to be documented. Plan Commission can enforce correction of existing conditions.
- c. Marketing and social media usage will be important in 2012.

2. Public Comments: None

Next meeting: Monday, February 13, 2012 @ 7:00 PM.

Adjournment: (AK) motioned to adjourn; (MR) seconded; passed (4-0)

Shawn Ensign, HRC President

Alan Kirkpatrick, HRC Secretary