

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF OCTOBER 18, 2011**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of October 18, 2011 was called to order at 7:00 p.m. by President Donald Ensign. In attendance were Councilmen Pete Breuckman, Jeff Grogan, David Peeler and Donald Ensign and Councilwoman Joyce Kaczmariski; Public Works Director Jim Shelhart; Police Chief Steve Sibbrell, Clerk-Treasurer Terri Waywood, and Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, which was lead by Boy Scout Troop 926, on motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the minutes of September 20, 2011 regular meeting were approved as presented.

Docket – President Ensign read the docket totals for October 18, 2011: Total \$521,223.08, Transfers \$325,154.50 and Net Disbursed \$196,068.58. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Docket was approved as presented.

Clerk-Treasurer's Report - Mrs. Waywood asked all department heads to watch their spending as it is close to the end of the year and the goal is to keep the encumbrances down. She stated that December 1st is the deadline for closing the books.

Utility Adjustments – Hebron Fire Department's request for a utility adjustment due to a leaking toilet was approved on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0. The adjustment is for an average of the past 12 months of sewer usage.

Miranda _____ – This request is the result of a pool filling. Councilman Breuckman noted that he would be abstaining from any discussion or vote as this is his niece. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 4-0, the Council approved this request to the past 12 month of sewer usage.

Old Business - None

New Business

Resolution 2011-10-18 – Transfer Resolution – President Ensign read Resolution 2011-10-18. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, Resolution 2011-10-18 was passed and adopted.

Second Reading of the 2012 Budget – Clerk-Treasurer Waywood read budget totals. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved the second reading of the 2012 Budget.

Out of Town Function Requests - On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the request for Steve Sibbrell and Shayna Dujmovich to attend a seminar in Carmel, Indiana.

On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the Council approved the request for Pat Fry and Susan Alyea to attend the Budget Payroll Taxes Update seminar.

Halloween Hours – President Ensign announced that Halloween hours for the Town will be from 5:30 to 7:30 on October 31st.

NSF Checks – Clerk-Treasurer Waywood informed the Community of the new policy regarding NSF checks. She stated after receipt of two NSF checks, no personal checks will be allowed and that utility bills must be paid by cash, money orders, cashiers checks or debt or credit cards. She noted that if a NSF check is presented on shut-off dates, no further checks will be accepted on shut-off dates for payment.

Hebron Methodist Church Stop Sign – Mary Woods presented the Church's request to install a stop sign at the intersection of Washington Street and Church Street. Discussion ensued. It was agreed that the Traffic Committee will review this request.

Code Red - Councilman Peeler reported that he has been working with the Boone Township Trustee regarding the expansion the Code Red system to including emergencies such as gas leaks, main breaks, etc. He noted that the yearly cost to the Town will be \$3,495.00 which will include 7500 minutes of usage. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-1, the Council voted to accept the proposal at a not to exceed cost of \$4,000.00 pending legal approval of the contract.

Department Reports

Parks - Steve Sibbrell reported that Alyea Park is looking really nice. He noted that the fence has been painted and repaired, lights have been installed and RLM has designed a new sign.

Police Department – Chief Sibbrell reported that a few vehicles around Town have been broken into and that he has been doing nightly surveillance and it has stopped for now. He stated that the Department has been receiving driver's training on the hummers.

Fire Department – Chad Franzman reported that the Department has responded to 340 calls this year.

Mr. Franzman reported that the Department's brush truck should be in service mid November.

Mr. Franzman thanked the Town Council and the Public Works Department for allowing them to store the old fire engine. He noted that they sold the engine and it will be picked up tomorrow.

Street Department – Public Works Director Jim Shelhart reported that Washington Street is moving right along and that as soon as it is completed they will move on to Alyea Street. He noted that the Department is getting ready for winter.

Mary Woods asked about the drainage issue at the corner of Jefferson and Sigler. Jim Shelhart stated that the Department is working on the problem.

Hebron Redevelopment Commission – It was reported that they are moving forward with the ordering of the way finding signs. It was further reported that the signs are being purchased through a grant from the Porter County Alliance.

Christmas Decorations will be handled by HRC.

Town Information – President Ensign thanked NITCO, Public Works Department, Police Department, various groups and volunteers for their help during the October Block Party.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Donald A. Ensign
President

