

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF JUNE 21, 2011**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of June 21, 2011 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Chief of Police Steve Sibbrell; Public Works Director Jim Shelhart; Clerk-Treasurer Terri Waywood, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Grogan, seconded by Councilman Peeler and Councilwoman Kaczmariski and duly carried 5-0, the minutes of May 17, 2011 approved as presented.

Docket - President Ensign read the docket totals for June 21, 2011: Total Disbursed \$665,587.57, Transfers \$414,390.11 and Net Disbursed \$251,197.46. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - Clerk-Treasurer Terri Waywood requested Council approval to remit payment for two items that came in after the docket was finalized: \$88.10 for two rolls of stamps for the police department and \$954.40 for a print tag. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

Mrs. Waywood announced that the budget workshop scheduled for June 28, 2011 at 6:30 p.m. has been changed to July 14, 2011 at 7:00 p.m. at the Community Center. She noted that she will advertise the workshop and inform all of the department heads.

Mrs. Waywood reported that she recently attended the Circuit Break Workshop at the Porter County Courthouse and that the Town will need to take a closer look at its general fund.

Utility Adjustments - Will Smaka owner of Gas Lite Trailer Park asked for an adjustment of 600,000 gallons on the sewer portion of his bill. He noted that last winter there was a broken water line that was not discovered. He further noted that a normal bill is 200,000 gallons. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Peeler, the Council approved an adjustment to the sewer portion to the average of the past twelve months of usage.

Judy Kennedy - On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, this request was tabled as Mrs. Kennedy was not in attendance.

Old Business - None

New Business

Out of Town Function Request - On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved Susan Alyea's request to attend the Gateway Budget Seminar.

Resolution 2011-06-21 - Transfer Resolution - President Ensign read Resolution 2011-06-21. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, Resolution 2011-06-21 was passed and adopted.

Employee Health Insurance - Clerk-Treasurer Waywood reported that employee health insurance was increasing 4.9%. She recommended that the Town keep its existing coverage. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council voted to keep the present insurance coverage and carrier.

London Witte Contract - Mrs. Waywood requested approval to sign the London Witte contract. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, this request was approved.

Commonwealth Engineering Contract - Public Works Director Jim Shelhart stated that he met with a representative from Commonwealth Engineering to check out the UV situation. He noted that Commonwealth Engineering has suggested the addition of another channel. Attorney Fitzgerald stated that this is a letter of engagement. Mr. Fitzgerald noted that he and Jim Shelhart are making a recommendation that the Town accept Commonwealth Engineering review at the cost of \$8,500.00. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved this request. President Ensign noted that this is strictly a sewer expense.

Emergency Response Committee - President Ensign stated that after the recent storm it was determined that the Town needs an Emergency Response Committee. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried, the Council approved the establishment of an Emergency Response Committee who will prepare an emergency response plan and procedures. President Ensign commended that various Town Departments for their outstanding efforts during the recent storm.

Farmers Market Approval - HRC President Shawn Ensign asked for Council approval for a Farmers Market. He noted that this would begin the end of July with the estimated time from 2:00 p.m. to dusk or 3:00 p.m. to dusk possibly on Thursdays. He stated that they anticipate fresh produce and handmade items. He asked for approval to use the grassy area at

the corner of Rt. 2 and Rt. 8. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the Council approved this request.

Purchase of Waste Water Fence - Jim Shelhart stated that he met with various fencing companies and received three proposals. He suggested that the Council approval the lowest proposal which was submitted by FSC Fencing Company at a cost of \$6,864.00. He noted that an electric gate was discussed, but it was determined that it was not necessary. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the expenditure of \$6,864.00 for fencing and installation of a fence along the creek.

Brenda Penfold asked for assistance in cleaning up the mess in her basement caused by the loss of a pump on Monroe Street. She noted that due to the pressure caused by the loss of the pump a pipe in her home burst. Attorney Fitzgerald stated the Town has insurance and that this matter has been turned over to the Town's insurance company.

Department Reports

Parks - Steve Sibbrell reported that the Parks Board will be conducting the Soap Box Derby on July 2nd at the intersection of East Bates and Quincy Street. He noted registration will be held at 10:00 a.m and the start time is scheduled for 11:00 a.m.

Police Department

Chief Steve Sibbrell thanked the Reserve Officers for their 1,374 hours put in this year and he thanked all of the Officers for their help during the recent storm.

Chief Sibbrell announced that Jeff Spicer has left the department. He stated that the Police Advisory Board is recommending the hiring of Morris Smoot who already has academy. On motion of Councilwoman Kaczmarek, seconded by Councilman Grogan and duly carried 5-0, the Council approved this recommendation.

On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the Council approved the hiring of two part-time officers.

Fire Department

Chad Franzman reported that there have been 190 calls year-to-date of which 43 calls were handled this month. He thanked the department for their work and dedication during the storm and he thanked Boone Grove for their assistance. Mr. Franzman offered the Fire Department assistance for the upcoming carnival.

Mr. Franzman reported that the Township Trustee has available Code Red and asked everyone to take advantage of this service. He further noted that there is no cost to the citizens as the costs are covered by the Township.

Public Works - Public Works Director Jim Shelhart thanked the Fire Department, Police Department and the Council for their help during the recent storm. He noted that his department is trying to clean the branches around town. He noted that the chipper is in need of a new water pump. He gave a special thanks to Town of Chesterton for assistance in the cleanup. Mr. Shelhart stated that Hebron is paying it forward by helping DeMotte with their cleanup.

HRC - President Ensign reported that they are starting to work on landscaping the gateway signs and they are meeting with the Beautification Committee to discuss the placement of way finding signs.

Mr. Ensign further reported that there is the possibility of a new business coming into Town that will generate new jobs at a decent wage. He noted that the HRC is looking for willing landowners to provide needed property for new business.

Town Information - President Ensign reported that a carnival is coming to Town on June 24th, that a run will be held on July 4th starting at the Hebron Middle School, the July 4th parade will begin at 10:00 a.m. and fireworks will be held at the school on July 3rd. Clerk-Treasurer Waywood noted that the flag ceremony will be at the Legion site not the Community Center.

Councilman Peeler presented a letter to the Public Works employees who spent nights and worked on their days off to keep the Town open during the recent storm. He noted that a similar letter was sent to Chesterton for their help. Mr. Peeler stated that Chesterton assisted the Town at no cost to the Town.

Councilman Grogan read a statement of apology regarding the recent situation with the Chief. Discussion ensued.

Concern parents presented numerous complaints against the Police Department for repeated stops and searches of the youth of the Town. Attorney Fitzgerald stated the first step for any parent is to talk to the Police Chief.

There being no further business before the Council, on motion of Councilman

Breuckman, seconded by Councilman Peeler and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President