

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF JULY 19, 2011**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of July 19, 2011 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Chief of Police Steve Sibbrell; Public Works Director Jim Shelhart; Clerk-Treasurer Terri Waywood, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the following minutes were approved as presented: Executive Session Minutes of June 21, 2011, Executive Session Minutes of June 28, 2011 and the Hebron Town Council Hebron Utility Regulatory Commission Minutes of June 21, 2011.

Docket - President Ensign read the docket totals for July 19, 2011: Total Disbursed \$512,923.29, Transfers \$264,905.59 and Net Disbursed \$248,017.70. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - No Report

Utility Adjustments - Judy Kennedy reported that pipe under her apartment broke and that her average usage is 2,000 to 3,000 gallons. She stated that her recent bill was for 15,000 gallons. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved an adjustment to the sewer portion to the average of the past twelve months of usage.

Leonardo Torres - Mr. Torres explained that he recently filled his swimming pool. His bill was for 16,000 gallons when his average is 5,000 to 6,000 gallons. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the Council approved an adjustment to the sewer portion to the average of the past twelve months of usage.

Amber Parsons - Ms. Parsons explained her request for an adjustment for the filling of her swimming pool. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council approved an adjustment to the sewer portion to the average of the past twelve months of usage.

Old Business - None

New Business

Resolution 2011-07-19 - Reduction Resolution - President Ensign read Resolution 2011-07-19. On motion of Councilmen Peeler and Grogan, seconded by Councilman Breuckman and duly carried 5-0, Resolution 2011-07-19 was passed and adopted.

Resolution 2011-07-19A - Transfer Resolution - President Ensign read Resolution 2011-07-19A. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, Resolution 2011-07-19A was passed and adopted.

Ordinance 2011-07-19 - Salary Ordinance - President Ensign noted that this change is merely adding the Storm Water Full Time employee's salary. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, Ordinance 2011-07-19 was passed and adopted.

Shanahan & Shanahan Engagement Letter - Attorney Fitzgerald noted that the firm of Shanahan and Shanahan are bond counsel and this is a preparatory matter in case we proceed. He noted that there will be no charges unless the Town directs them to act. Discussion ensued. On motion Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved this request.

Habitat for Humanity - President Ensign read a letter from Habitat for Humanity requesting the Town waive all fees associated with the construction of a home at 104 Poplar. Mr. Ensign noted that this request includes tap fees for sewer and water. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council waived 25% of the sewer and water permits. The Council noted Habitat for Humanity will be responsible for 75% of the permit fees. Attorney Fitzgerald asked that Building Inspector George Harness verify that the footage of the proposed home meets with the Town's ordinances.

Department Reports

Parks - Steve Sibbrell reported that the Soap Box Derby was a great success.

Aylea Park - Mr. Sibbrell noted that Bob's Tree Service will be removing the debris. Clerk-Treasurer Waywood stated that the Town has not heard anything from the Town's insurance carrier regarding the shelter.

Police Department - Chief Steve Sibbrell reported that the Reserve Officers have put in 2038 hours of service to date. He further reported that all of the new equipment is being installed into the vehicles.

Chief Sibbrell announced that Officer Henry Cockrell is a wrestler in his spare time and he will be competing for a belt at the American Legion in Lake Station.

Chief Sibbrell informed the Council that he received a request for a Road Block for August 13, 2011 from 9:00 a.m. to 12:00 p.m. at the intersection of Main and Sigler. He noted that the Road Block is for a Family Express employee who was injured and doesn't enough funds to pay the medical bills. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council approved this request. Clerk-Treasurer Waywood noted that her office had waived the fee for the use of the Community Center for this fund raiser.

Chief Sibbrell asked for vacation the week of July 25th. The Council approved this request.

Chief Sibbrell reported that the Hebron Police Department held a kids' finger printing at Walgreens recently and another printing day is planned for October.

Fire Department

Dustin Millis reported that there have been 219 calls year-to-date of which 21 calls were handled this month. Mr. Millis noted that the Department will be conducting a Fair duty day on Saturday, but they will still cover the Town.

Mr. Millis announced that the Department has formed a Committee for Public Relations and that they plan on doing more thanks for the Town.

Mr. Millis announced that August 13th is the first class Fire Extinguisher class. He noted that this class can hold up to 20 people and everyone attending will get a fire extinguisher upon completion. He stated the fire extinguishers have been donated by Home Depot.

Public Works - Public Works Director Jim Shelhart reported that the Street Department is catching up on mowing and brush/tree limb removal. He reported that all of the street lights are now working. Mr. Shelhart reported that the sewer plant fence is being installed.

President Ensign thanked the Department for getting the flower baskets down. He noted that the baskets were picked up and they are being replanted and replaced. President Ensign noted that the summer banners should be on the banner poles.

Backhoe Purchase - Mr. Shelhart asked for approval to purchase a John Deere Backhoe at the cost \$64,000.00. He noted that the yearly payments will be \$18,000.00 and that the trade in of the Town's 1999 Backhoe will be the payment for the first year. He noted that the interest rate is 4%. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

Kobato Mower Purchase - Mr. Shelhart noted that the proposed Kobato Mower has a zero turn radius and is heavy duty with an extended three (3) year warranty at a cost of

\$8,858.00. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

HRC - President Ensign reported that plans for the Block Party scheduled for October 1st are now starting.

President Ensign reported that the first Farmer's Market was held and the HRC is trying to encourage more vendors. He noted that is held every Thursday from 3:00 p.m .to dusk at the corner of Main Street and Sigler. Clerk-Treasurer Waywood stated she would place an ad in the paper informing the community.

Cooling Center - President Ensign announced that with the current heat, the Town need to inform the community, via the radio station, that the Fire Station and the School are opened for cooling centers. He stated there are plans to make the Community Center a cooling center in future, but it needs to be wired to support generators.

Green Cycle - President Ensign reported that while at the Hamilton County Fair he had the opportunity to view a Green Cycle booth. He stated that Green Cycle removes branches, etc and clean out the user plants turning the debris into mulch which then can be donated to the community. He noted that Green Cycle will be contacting Jim Shelhart in hopes to work with Hebron and the Township to get debris cleanup around area and to share the costs.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President