

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF AUGUST 16, 2011**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of August 16, 2011 was called to order at 7:00 p.m. by President Donald Ensign. In attendance were Councilmen Pete Breuckman, Jeff Grogan, David Peeler and Donald Ensign; Public Works Director Jim Shelhart; Police Chief Steve Sibbrell, Clerk-Treasurer Terri Waywood, and Attorney Theodore A. Fitzgerald. Attorney Fitzgerald reported that Joanne Garrett-Hansen was not in attendance because her mother was in surgery.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 4-0, the minutes of July 19, 2011 regular meeting and the Executive Session minutes of July 22, 2011 were approved as presented.

Docket – President Ensign read the docket totals for August 16, 2011: Total \$474,502.90, Transfers \$255,347.78 and Net Disbursed \$219,155.12. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 4-0, the Docket was approved as presented.

Clerk-Treasurer's Report - Mrs. Waywood invited the community to the Porter County _____ meeting at the Community Center on August 30th at 5:30 p.m. She further noted a Block Party meeting will be held on Thursday, August 25th at the Community Center at 7:00 p.m. and she invited everyone to attend.

Councilman Grogan reported that at its recent town meeting the Town of DeMotte thanked the Town of Hebron and the Hebron Public Works Department for its help and assistance in cleaning up the Town of DeMotte after the recent storm.

Utility Adjustments – Gail Wierzgacz's request is due to a filling of a swimming pool without taking a meter reading. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved an adjustment to an average of the past 12 months of sewer usage.

Daniel Donahue's request for utility adjustment is due to filling of a swimming pool. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 4-0, the Council approved an adjustment to an average of the past 12 months of sewer usage.

Frank Munoz – Mr. Munoz was not present. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 4-0, this request was tabled until next month's meeting.

Patti Holst's request for utility adjustment is due to filling of a swimming pool. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 4-0, the Council approved an adjustment to the average of the past 12 months of sewer usage.

Doug Guernsey – Mr. Guernsey was not present. This request was tabled until the next monthly meeting.

Old Business - None

New Business

Resolution 2011-08-16 – Transfer Resolution – President Ensign read Resolution 2011-08-16. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, Resolution 2011-08-16 was passed and adopted.

Hebron Soccer Club Roadblock – On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved the Hebron Soccer Club's Roadblock request for Saturday, September 17, 2011 from 9:00 a.m. to 12:00 p.m. The Roadblock will be held at the intersection of Main Street and Sigler Street. The Council asked that the kids remain safe during the roadblock and not in the street.

Country Kitchen Façade Grant Application - President Ensign noted that the total cost of the installation of the awning installed at the Country Kitchen was \$3,650.00. He noted that Country Kitchen was seeking reimbursement of \$750.00. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 4-0, this application was approved.

Hiring of Public Works Part Time Clerk - Public Works Director Jim Shelhart asked for permission to hire a part-time file clerk to help with paperwork, telephone calls, etc. Discussion ensued. At the request of Councilman Grogan, this matter was tabled and will be discussed at the workshop to be held on the following Saturday.

Plant Closed for Brush - Mr. Shelhart reported that after August 27th, brush can no longer be delivered to the plant by the community. He noted that the Department will still provide the monthly roadside brush and limb pickup, but that the Department can no longer handle the volume of brush that has been delivered to the plant. He further stated that there is a dumping site in Boone Grove where brush and limbs can be taken. Discussion ensued. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 4-0, the Council approved the closing of the sewer plant for the delivery of brush by the community until further notice. The Council directed Mrs. Waywood to place an ad in the newspaper informing the Community.

UV Project – Attorney Fitzgerald asked for current status. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the Council approved using the Wessler Report for follow-up on the UV Project.

Wessler Engineering Proposal - President Ensign noted that this is a proposal for the professional services for the Monroe Lift Station Replacement Project and to obtain an IDEM construction permit at a cost not to exceed \$7,000.00. He further noted that this is to design a replacement for the Monroe lift station which is long over due. He noted that the system will contain a backup generator so when the power goes out the generator will take over. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 4-0, the Council approved this proposal.

Tree Board – Clerk-Treasurer Waywood explained that in order to obtain grants for trees we need to form a tree board consisting of six people. She asked anyone interested in joining to contact her office.

Department Reports

Parks - Steve Sibbrell reported that the trees have been removed at Alyea park and they are currently working on landscaping the park.

Police Department – Chief Sibbrell reported that the Intrepid was sold for \$800.00. He further reported that the State Police has asked the Department to conduct another roadblock in September. Chief Sibbrell noted that Cheryl _____ resigned her part-time position.

Chief Sibbrell reported that the Reserve Officers have contributed 2,365 hours this year.

Chief Sibbrell asked for permission to use a Town truck to return the junk Hummers back to Indianapolis. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 4-0, the Council granted this request.

Fire Department – Chad Franzman reported that the Department has responded to 42 calls in the month of July and currently have had 25 in August. He invited the Community to the Department's Open House on October 1, 2011 from 11:00 to 3:00 p.m.

Street Department – Public Works Director Jim Shelhart reported that the Department is patching roads, working on Alyea Park, limbs, drainage issues and Oak Court. He stated that there is a issue with a service line with NIPSCO at Oak Court. He noted that all necessary supplies for the project are ready. Projected start date is Monday.

Hebron Redevelopment Commission – President Ensign noted that the Commission is working on the Way Finding Signs.

Website – Discussion ensued regarding the status of the Town's website.

Zone Map Revision – Attorney Fitzgerald reported that the Plan Commission will be conducting a Public Hearing in September to address the revisions to the current zone map.

Town Information - President Ensign reminded the Community of the Block Party on October 1, 2011.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Donald A. Ensign
President