

HEBRON REDEVELOPMENT COMMISSION (HRC) MEETING MINUTES
for
February 16, 2011

Call to Order: HRC President Shawn Ensign called the Redevelopment Commission meeting to Order and attendees recited the Pledge of Allegiance.

Attendees:

Commission members present: President Shawn Ensign (**SE**), Mike Mantai (**MM**), Mike Reich (**MR**); Alan Kirkpatrick (**AK**)

Commission members not present: Brian Peters (**BP**)

Liaisons present: Jim Mooney (**DeSCo**)

Approvals:

1. The HRC Feb. 2, 2011 meeting was cancelled due to the blizzard.
2. **Meeting Minutes:** HRC reviewed January 19, 2011 meeting minutes.
 - (**MR**) *motioned to approve; (MM) seconded; motion passed (4-0)*
3. **Treasury Expenditures:** HRC reviewed (7) invoices from Treasurer
 - (**MR**) *motioned to approve; (AK) seconded; motion passed (4-0)*

Agenda - Set Business:

1. **PCEDA (Alliance) update:** Jim Mooney (**DeSCo**) will send report of Feb 16, 2011 a.m. Alliance meeting to HRC members.
2. **WinterFest: (MR)** reported; all went well. Middle School venue was successful. HRC extends a big thank you to the CN Obie drivers and Pav's catering. Various government representatives were unable to attend the event because of the blizzard aftermath. Skating rink had turned to slush beneath the snow cover.
(**MR**) need to get WinterFest 2011 pictures from Chris Stalbaum.
(**SE**) WinterFest 2012 tentatively will be first Saturday in February.
 - (**MM**) *motioned to approve donation of \$31 for the WinterFest; (MR) seconded; motion passed (4-0)*
3. **Region and County Projects: (MM)** reported; County Tourism Board met Feb 16 identifying many marsh and lunch initiatives available for Town input and participation.
 - (**DeSCo**) will actively pursue funds and HRC participation with the Alliance on relevant initiatives. DeSCo will keep the HRC informed and on target for action required and available resources for projects outlined in the 5-yr plan within the TIF district. First priority is the north end infrastructure improvement need.
 - (**AK**) HRC liaison to Tourism Board Branding Team and will keep Town appointed County Tourism liaison up-to-date on progress of Team.
 - (**SE**) Will ask the Town to help assemble a Branding Team to market and promote Hebron within the County Tourism umbrella.

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New Business:

1. Commission Member/ Liaison Comments:

(DeSCo) Current Municipal Code does not have a current M - Municipal Use in the code. Some sections of town were changed from C2 - Commercial uses to M - Municipal uses in the past two years.

(DeSCo) Current zones annexed for Water and Sewer use are designated R1. This designation may have to change.

- **(DeSCo)** Will help write a new municipal use section of the Code to match the current zoning map for presentation to the Planning Commission and start the process of these necessary coordination items.

(MR) & (SE) Lighting and landscaping for the 4 gateway signs is needed this first half of the year. Separate Request for Proposal RFP for electrical solar/wind power and landscaping should be developed for inclusion with RFP Instructions and RFP format for formal RFP Opening.

- **(DeSCo)** Will help write RFP documents. May consider using add alternates for different sustainable lighting solutions.

(HRC) List of HRC Commission Member responsibilities are:

- **(SE)** Website and Newsletter
- **(MR)** Town Council liaison – Town “Main Street” liaison
- **(MM)** Town Council liaison – Town Business Licenses
- **(AK)** Town Planning Commission liaison – Town Technical Advisory Committee/TAC liaison - Town Branding liaison
- **(BP)** none

and List of Liaisons to HRC are:

- Jim Mooney **(DeSCo)** – HRC Consultant – Management - Tax Increment Financing – Porter County Economic Development Alliance Rep
- Ted Fitzgerald/Brian Less - HRC Consultant - Attorneys
- Chris Stalbaum - HRC Consultant – Website
- Dr. Felton – from Town Chamber of Commerce
- Don Fry – from MSD Boone Twp School Board
- Don Ensign – from Town Council

2. Public Comments: none

➤ **Next meeting: Wednesday, March 2, 2011**

➤ **Adjournment: (AK)** motioned to adjourn; **(MR)** seconded; passed (4-0)

Shawn Ensign, HRC President

Alan Kirkpatrick, HRC Secretary