

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF DECEMBER 21, 2010**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of December 21, 2010 was called to order at 7:00 p.m. by President Don Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Don Ensign and Pete Breuckman; Councilwoman Joyce Kaczmariski; Chief of Police Steve Sibbrell; Clerk-Treasurer Terri Waywood, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen. It was noted that Public Works Director Jim Shelhart was probably out plowing.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the minutes of November 16, 2010 regular meeting and December 7, 2010 Executive Session were approved as presented.

Docket - President Ensign read the docket totals for December 21, 2010: Total Disbursed \$824,555.49, Transfers \$246,933.35 and Net Disbursed \$577,622.14. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - Clerk-Treasurer Terri Waywood asked for permission to write a check to the Region Truck Company for \$7,000.00 for the dump truck with the plow and salt spreader. She noted that this was not put on the docket and she would like to remit payment this year since the Town has possession of the truck. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

Mrs. Waywood stated that the Town has not received the last draw for the 2010 taxes, but she noted that they should be received any day.

Mrs. Waywood reported that the Census figures should be received December 22, 2010.

President Ensign stated it is a wonderful feeling to be able to close out 2010 with a current balance of \$209,876.00 in the general fund. He complimented the departments for conserving funds.

Utility Adjustments - Kelly Garver - President Ensign reported that the Garvers have lived at their current address for ten years and that their average water bill was always between 3,000 and 4,000 gallons. He reported that in July the meter usage indicated a 20,000 gallons usage and that during August through September the meter usage was 17,000 gallons. The meter was changed out and the following two months showed usage of between 3,000 and 4,000 gallons. Kelly noted that there was no leakage found. Discussion ensued. Attorney Fitzgerald stated that if the meter is found to be defective an adjustment can be made to the water portion of the bill. On motion Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 5-0, the Council approved an adjustment to the past 12 months of water and sewer usage for the noted two months of incorrect readings.

Old Business

Purchase of Gasoline - President Ensign stated that Public Works Director Shelhart was not available to discuss this issue. This matter was tabled.

Oak Court Drainage - Clerk-Treasurer Waywood reported that Public Works Director Shelhart informed her that Wexler did come out and give a proposal, which is the same as DLZ, approximately \$9,000.00 for an engineering report. Mrs. Waywood stated Mr. Shelhart is hesitant in hiring either engineering firm. She noted that Mr. Shelhart believes installing a small pump in this area may help alleviate this issue. This matter was tabled for further discussion with Mr. Shelhart.

New Business

Resolution 2010-12-21A - Personnel - President Ensign stated that this is the Town appointments. Councilman Peeler presented Mike Spicer with an award for his years of dedication to the Park Board. President Ensign announced the following new appointments: Alan Kirkpatrick, HRC; Cindy Hanlon, Park Board; Howard O'Connor, Planning Commission. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, Resolution 2010-11-16 was passed and adopted with a noted change of Councilman Peeler as Vice President.

Ordinance 2010-12-21 - Salary Ordinance - President Ensign stated that based on the savings done in 2010 the Town is able to give a 3% raise to the employees. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, Ordinance 2010-12-21 was passed and adopted.

Ordinance 2010-12-21B - Operation Pullover Grant - President Ensign read Ordinance 2010-12-21B. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, Ordinance 2010-12-21B was passed and adopted.

Ultraviolet Disinfection Improvement Project Change Order - Attorney Ted Fitzgerald stated that he reviewed the Change Order with Public Works Director Jim Shelhart. He noted that his recommendation is that payment is delayed until the completion of the work. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council voted to delay the payment until the work is completed.

Ordinance 2010-12-21C - Fees - Attorney Fitzgerald stated that this is an increase in the license fees for contractors to \$75.00. He noted that this change came to the Council after a Plan Commission public hearing on December 14, 2010 and a favorable recommendation from the Plan Commission. On motion of Councilman Breuckman, seconded by Councilmen Peeler and Grogan and duly carried 5-0, Ordinance 2010-12-21C was passed and adopted.

Resolution 2010-12-21 - Transfer - President Ensign stated that this was a lengthy Resolution and that copies are available at the Clerk's Office. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, Resolution 2010-12-21 was passed and adopted.

Resolution 2010-12-21B - Encumbrance of Appropriations - President Ensign stated that copies of this Resolution are available at the Clerk's office. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, Resolution 2010-12-21B was passed and adopted.

Department Reports

Parks - Mike Spicer presented that 2010 Thomas R. Rumford Friends of the Park Award to Kelley Witt. Mr. Spicer noted that Kelley has expended long hours purchasing items, making the Easter baskets and storing the baskets for the Easter Egg Hunt.

Mr. Spicer reported that Alyea Park is finished. The ice rink is done and it has been filled. He noted that the snow needs to be shoveled off and a little water needs to be added.

Mr. Spicer thanked everyone for their help with the Parks.

Police Department

Chief Steve Sibbrell asked the Council for permission to keep Sue _____, who is currently working two days per week, one extra day per week to put the reports on the scanner. He estimated this project to take one year. On motion of Councilwoman Kaczmariski, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

Chief Sibbrell thanked the Reserve Officers for their dedication to the force logging in 3,350 hours of their own time.

Chief Sibbrell reported that Officers Spicer and Dandurand received the Porter County Substance Abuse Alcohol Award for the month. The Town had a total of 88 DUIs, Dandurand had 49 and Spicer 31. He noted that Hebron did a great job.

Chief Sibbrell reported that Selective Physical Therapy submitted a written request for assistance from the Department for incidents involving skate boarders. He noted that the Department will be watching the parking lot. There was a discussion involving a possible skate park.

Chief Sibbrell thanked Chris Stalbaum and two unnamed individuals for their help during the recent snow storm.

New Equipment - Video Camera - Chief Sibbrell reported that cameras will be worn by the officers on their vest pockets. He noted two camera were purchase with grant funds and that the cameras will hold 15 hours of recording time. He stated the cost per camera is \$1,000.00.

Weapons lights - each full time officer received a weapons light that attaches to their gun.

Camera - every car is now equipped with a Sony camera. Spot lights were changed on the cars and they are now infrared lights.

Chief Sibbrell reported that the TAC repeater for the water tower has been received and it will be installed as soon as possible. The generators have been installed at the water plant and the police station.

Fire Department

Fire Chief Chad Franzman reported that during the recent snow storm the fire department became a warming shelter. He noted the 24 motorists spent the night at the station and he thanked the firemen's wives and girlfriends for bringing in food.

Mr. Franzman reported in November the department responded to 41 calls and in December they responded to 31 calls.

Mr. Franzman announced that the State Fire Marshall has asked that all residents clean out the snow around the hydrants in their yards.

Public Works - President Ensign noted that the Street Department is keeping up with the falling snow. He noted that the new truck is working out great and that the public works employees did clean the sidewalks uptown.

HRC - Mike Reick reported that the Winter Fest will be held on February 5th at the Middle School.

Mr. Reick presented a five year budgetary plan for TIF capital improvements. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the plan.

President Ensign reported that Crown Point has requested a meeting to discuss a connection on the walking trail.

There being no further business before the Council, on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President