

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF SEPTEMBER 21, 2010**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of September 21, 2010 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Chief of Police Steve Sibbrell; Public Works Director Jim Shelhart; Clerk-Treasurer Terri Waywood, Attorney Brian E. Less and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the minutes of August 17, 2010 regular meeting (noted correction to the Welsh Kelly bid for Industrial Park of \$189,000.00) and the minutes of the Special Meeting of August 26, 2010 were approved as presented.

**Docket** - President Ensign read the docket totals for September 21, 2010: Total Disbursed \$555,496.31, Transfers \$307,846.23 and Net Disbursed \$247,650.08. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the docket as presented.

**Clerk-Treasurer's Report** - Clerk-Treasurer Terri Waywood asked for Council approval to remit payment for three invoices: Chris' PC \$799.00, Jake Nagel \$620.00 (original invoice \$770.00, but the Town has already been reimbursed \$150.00) and Laser Image Production for the laser light show \$2,750.00. She noted that the funds were coming from HRC Professional Services, Community Center and EDC respectively. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the Council approved this request.

Payment Drop Box - Mrs. Waywood invited everyone to drive up to the west side of Town Hall and look at the new payment drop box. She noted that payments can be dropped off without getting out of the car.

**Utility Adjustments** - Leonardo Torres, 114 Olive Court, asked for an adjustment for the refilling of his pool. He noted that his average bill is 3,000 to 4,000 gallons of water, but his last bill showed 11,000 gallons. On motion of Councilman Grogan, seconded by Councilman Peeler, the Council approved an adjustment to the sewer portion to the average of the past several months.

Philip Soto asked for an adjustment stating that he changed the liner on his above ground pool and that he noted the starting meter number, but he missed the ending number. On motion of Councilman Grogan, seconded by Council Breuckman and duly carried 5-0, the Council approved an adjustment to the sewer portion of the bill to the past twelve months of usage.

**Old Business** - None

## **New Business**

**2011 Budget** - First Reading - Mrs. Waywood announced that the 2011 budget was published twice in the newspaper and anyone wishing to make comments or ask questions would be given that opportunity, but the Council was not approving the budget at this meeting. There were no comments or questions.

**Police Hiring** - President Ensign announced that the Police Hiring Committee interviewed five applicants for the two full time positions and three part time positions available with the Police Department. The recommendations of the Hiring Committee are as follows: Michael Elan, Jr., Shanna Dumjovich, Cheryl Brumbaugh, and Travis Thomas. Chief Steve Sibbrell announced that Michael and Shanna will be signing a three-year contract. Councilwoman Kaczmariski noted that with this hiring we will bring the force back to what the Town needs. On motion of Councilwoman Kaczmariski, seconded by Councilman Peeler and duly carried 5-0, the Council approved the hiring of the officers. Chief Sibbrell noted that all of the new officers are from Town.

**Facade Grant Application** - President Ensign reported that Porter County Development removed 35 feet of deteriorating block wall, framed it with 2x4s, sided the entire south wall of their building; painted and tuck pointed the east and north sides of the building; and built and installed two 12 foot sections of fencing in the lot next to their building. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved this application.

**Bowen Payment** - Clerk-Treasurer stated that last month the Council approved a payment of \$151,110.29 to Bowen, but at that time the Town's engineer never stated that \$24,805.29 was to be taken out of the Retainage account. She noted that the Town only paid \$126,305.00 which were the funds in the State Revolving Account, because the Council had not approved taking the funds from the Retainage account. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved releasing the \$24,805.29 from the Retainage Account.

**Resolution 2010-09-21 - Transfer Resolution** - President Ensign read Resolution 2010-09-21. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, Resolution 2010-09-21 was passed and adopted.

**Out of Town Function Request** - On motion of Councilman Peeler, seconded by Councilman Grogan and carried 5-0, the Council approved Clerk-Treasurer's request to attend State Board of Accounts School in Middlebury, Indiana.

**Halloween Hours** - Clerk-Treasurer Waywood announced that Porter County is conducting their Halloween hours on October 31<sup>st</sup> from 5:00 p.m. to 7:00 p.m. and that the Town will copy the County's hours.

### **Department Reports**

**Parks** - Mike Spicer reported that all of the equipment has been ordered for Alyea Park. He noted that the new equipment will be delivered to RLM and Public Works Department will take out the old equipment. He further noted that the small slide is the only piece of equipment staying in the Park.

Ice-skating Rink - RLM said that as soon as they are finished with the seeding, they will begin working on the rink.

Skate Board Park - Mr. Spicer stated that in the near future the Park Board will be discussing the possibility of a Skate Board Park with the Council. President Ensign stated that he is meeting with Mike Anton to discuss the block party and that he will address this issue with the Anton Insurance. Discussion ensued.

### **Police Department**

Chief Steve Sibbrell reported that the Indiana Criminal Justice came in and checked our grants and the Town passed. The Department said the Town was doing a very good job and to keep up the good work.

Chief Sibbrell stated that DARE car received three trophies this month, two first place and one third place.

Chief Sibbrell noted that one of the Chevy squads has a bad light bar and needs to be replaced. He noted that the replacement cost for a digital light bar with a five-year warranty is \$1,550.00. On motion of Councilwoman Kaczmariski, seconded by Councilman Breuckman and duly carried 5-0, the Council approved the replacement of the light bar at the cost of \$1,550.00.

Chief Sibbrell informed the Council that the Department is having problems with squad car batteries due to the installation of new computers for digital allied cameras. He noted that timer boxes for accessories have been purchase and will be installed in each squad car at a cost of \$173.00 each. He further noted that these funds are already in the Department's budget.

Chief Sibbrell thanked the Reserve Officers for all the work they do to help the Department. He noted that to date the Reserve Officers have put in 2,456 hours. He noted that they are a great asset for the Town.

Chief Sibbrell announced that the drug box has been emptied twice. He noted that Saturday, September 25<sup>th</sup> the Department will be working with the DEA and the station will be opened from 10:00 a.m. to 2:00 p.m. for the drop-off of unused drugs. Chief Sibbrell stated that the drug drop-off box is available every day Monday through Friday.

Chief Sibbrell reported that the K2 drug (synthetic marijuana), which is it not an illegal drug, was recently introduced into the community. He suggested that the Town prepare an Ordinance banning this drug from Town. He noted that Marathon Station was selling the drug, but it was brought to their attention and they have removed it from their shelves. The Council instructed Chief Sibbrell to move forward on the Ordinance.

### **Fire Department**

Greg Hoagland thanked the Council for the painting of the station. He noted that they had to double prime the area.

There was a discussion regarding dispatching of tow trucks to accident sites. Mr. Hoagland noted that wreckers are being called from out of town to answer calls within town limits. He asked why town towing companies are not called. Chief Sibbrell stated that the wreckers are county dispatched. President Ensign said Chief Sibbrell and Councilwoman Kaczmariski will look into the problem and see if there is a more equitable solution and procedure.

Mr. Hoagland thanked the Council for allowing the Department to conduct the recent road block. He noted that they collected \$900.00 for MDA.

**Public Works** - Public Works Director Jim Shelhart reported that they have been cleaning catch basins and sewer basins. A road was construction at Hawk Lake which will allow them to get to the pumps when the weather is bad.

Streets - Mr. Shelhart reported that they are grinding and asphaltting streets. He said Norbeh Drive was a problem as the original bid was \$96,000.00, but the actual cost came in at \$122,000.00 with the extras that needed to be done. He said that at the end of Norbeh Drive they were going to chip and seal, but 1 ½ inch surface was installed which the company did at the same price. He further noted that Aspen Street and Poplar Court had no base. He reported that Ventnor, Tulip and South Streets still need to be finished. He further reported that Ventnor Court will be paved at the cost of the original bid, but Tulip Court will be changed to the revised bid of approximately \$9,000.00 higher due to no base. He noted that he is unsure of South Street and Washington from Sigler to Jackson need to be done. He said patching will not cost as much as original anticipated. He said that approximately 50 feet of roadway which had not

been completed on Jefferson Street needs to be finished, Ryan Road needs a repair on the west side and the Community Center where the stumps were removed needs to be paved. Mr. Shelhart noted that the entrance for Pavs is being paid by the owner. He further noted that the Town should be spending the same amount of money as originally proposed. It was noted that the entrance into Pavs will be only one way, entrance only. Sign age was discussed for this area. It was noted that Pavs will be responsible for paying for the signs. A discussion ensued regarding the Town putting up some sign age for this area. Councilman Grogan asked Mr. Shelhart to inform Town and Country that Ryan Road is not a revision. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved additional funds for the repair of South Street and Ventnor Court if needed.

Gate - President Ensign stated that he would like to know by next week the status of the gate, delivery and installation. Mr. Shelhart stated that the company was informed that the gate is need by November 1<sup>st</sup>.

Clock - Mr. Shelhart reported that the electrician will be here tomorrow to pull the electric for the clock.

**HRC** - President Ensign reported that the gateway sign should be delivered this week and installed next week.

**Town Information** - President Ensign reported that Dairy Queen will be celebrating their one year anniversary by hosting customer appreciation days on September 24, 25 and 26. He further reported that Salon 618 North will be celebrating their 32th year in business by offering outside haircuts from 2-4 on Saturday to any first time customers at a cost of \$5.00.

Hebron Block Party - President Ensign announced that the Town is hosting its second annual Block Party beginning at 8:30 a.m. with a 5K Run and Walk sponsored by Anytime Fitness, 9:30, an exercise boot camp session at Anytime Fitness, Pavs' car show from 10:30 to 12:30, at noon Main Street will be closed from stop light to stop light, Old Heritage Inn will have a Beer Garden opening at 10:00 a.m., Stage Coach will be open from 12:00 to 5:00 and the Block Party will run from 2:00 to 7:00 ending with a laser light show at 7:30. He noted that the Clock Tower will be dedicated at 2:30. He said 37 vendors will be here with crafts and 23 food items, there will be a cop donut eating contest and dunk a cop tank. He said there will be two local bands on the stage at Archie's, a monkey bridge being conducted by the boy scouts in

celebration of 100 years of scouting and the bouncers will be back. He noted that St. Anthony's will be here with health screening.

There being no further business before the Council, on motion of Councilman

Breuckman, seconded by Councilman Peeler and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

---

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President