

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF NOVEMBER 16, 2010**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of November 16, 2010 was called to order at 7:00 p.m. by President Don Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Don Ensign and Pete Breuckman; Councilwoman Joyce Kaczmariski; Chief of Police Steve Sibbrell; Public Works Director Jim Shelhart; Clerk-Treasurer Terri Waywood, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the minutes of September 21, 2010, October 19, 2010 and November 9, 2010 were approved as presented.

Docket - President Ensign read the docket totals for November 16, 2010: Total Disbursed \$670,982.81, Transfers \$260,658.71 and Net Disbursed \$410,324.10. On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - Clerk-Treasurer Terri Waywood reported that her office received notice from the County the first draw on taxes should be received by next week with the final payment being at the end of this year. She further stated that what the Town will receive in CEDIT funds for 2011 will be \$60,000.00 less than the amount received in 2010. She stated that any changes in board meeting dates or times for 2011 should be provided to her office as soon as possible, that no purchase orders will be accepted after December 17, 2010 and that the last Council meeting is scheduled for December 21, 2010.

Mrs. Waywood asked for permission to pay bills that were received after the docket was finalized. She stated that these expenses were being paid from the Police Tech Grant Fund: Insight Technologies \$22,238.90 and Hewlett \$359.98. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved this request.

Utility Adjustments - None

Old Business

Methodist Church Parking - Attorney Fitzgerald reported that it is the recommendation of the Traffic Committee that no parking be allowed in this area. There was a discussion regarding the rocks that are currently located in this area. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the Traffic Committee's recommendation.

Purchase of Gasoline - President Ensign stated that Warren Oil failed to respond and that this matter is tabled.

New Business

Resolution 2010-11-16 - Transfer Resolution - President Ensign read Resolution 2010-11-16. On motion of Councilman Breuckman, seconded by Councilmen Peeler and Grogan and duly carried 5-0, Resolution 2010-11-16 was passed and adopted.

Public Works Employee Changes - Public Works Director Jim Shelhart stated that Larry Worley and Mike Scooby are no longer employed by the Town. Mr. Shelhart asked for permission to move Kevin Went from part time to full time and to keep Rich _____ yearly at full time/part time at 24 hours per week. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was approved. The changes will be effective next pay period.

Public Work Employee Clothing Allowance - Councilman Grogan stated that this clothing allowance would help the employees purchase some winter clothing and he suggested an allowance of \$200.00. He stated that this would be for work related clothing only and that it would be overseen by Jim Shelhart. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, this request was approved.

Crossing Guard - Police Chief Steve Sibbrell stated that Mr. Tomberlin resigned due to health issues and that Diana Davis has agreed to handle the position full time. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the appointment of Mrs. Davis to full time Crossing Guard.

Christmas Decoration Payment - President Ensign noted that for the past three years the Beautification Committee paid for the rental of the Christmas Decoration, however, the Beautification Committee no longer has the funds. He noted that the banners were purchased and that the Public Works Department will be storing the banners and put them up each season. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved this expenditure with the funds coming from CEDIT.

Community Center Christmas Tree - President Ensign thanked Mark and Terri Waywood for their donation of the newly planted Christmas tree at the Community Center.

Santa's Visit - Clerk-Treasurer Waywood announced that Santa and Mrs. Claus will be returning to Hebron via a fire truck on November 27, 2010. She stated that children will be able to visit Santa and Mrs. Claus on Saturday and Wednesday evening until Christmas. She stated that the Boy Scouts will be selling live Christmas trees in the parking lot and that 200 goody bags are ready for the children.

Out of Town Function Request - An out of Town Function Request was submitted by Chief Sibbrell for his attendance at Chief's school in Indianapolis. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarek and duly carried 5-0, this request was approved.

Ice Rink Payment - Clerk-Treasurer Waywood requested Council approval to make this \$8,500.00 payment from the General Fund instead using CEDIT funds. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

President Ensign gave kudos to the Department Heads with regard to finances. He noted that the Public Works Department is saving more money and getting projects completed. He stated that the Police Department has been pinching pennies and he congratulated Mrs. Waywood on running a tight ship.

Department Reports

Parks - Steve Sibbrell reported that Alyea Park is finished and that ice rink has everything installed.

Police Department

Chief Steve Sibbrell introduced the new Reserved Officers. He noted that with the addition of the new officers, the Reserves now total thirteen.

Chief Sibbrell reported that the lap tops are being finished and he has ordered the infrared for the cars.

Lead on Line - Officer Fencel reported that this is a nationwide system used by pawn shops and scrap yards to enable the police departments to watch any individuals selling stolen property. He noted that so far one item taken from Town was located in Rockford Illinois. He further noted that the information that can be obtained is the name of the buyer and where they live, but this system can only be used by law enforce. He stated the yearly cost of using this program is \$1,308.00 and, if approved by the Council, the Department could use LEEC funds to pay for the program. Chief Sibbrell asked for Council approval to purchase the program using LEEC funds. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 5-0, the Council approved this request.

Chief Sibbrell reported that the squad involved in a collision with a deer is at MC Collision for repairs.

Fire Department

President Ensign noted that Greg Hoagland hurt is back was unable to attend the meeting. He noted that Fire Chief Chad Franzman has requested a workshop with the Council. President Ensign asked each Council Member to email their available dates and times to him.

Public Works - Public Works Director Jim Shelhart reported that the Department is working on drainage project behind Hickory Street. He stated they are installing pipes in areas that they weren't able to mow along with new drains.

Mr. Shelhart reported that the resin is be installed on the water softeners.

Mr. Shelhart reported that the Department is busy maintaining the Town, painting streets, curbs and sewer plant.

Mr. Shelhart reported that the north pump is down and is currently being repaired.

Mr. Shelhart thanked his crew for their hard work and dedication. He further noted that the snow equipment is ready to go and that he will be calling for a salt delivery next week.

Lights for Trucks - Mr. Shelhart asked for permission to purchase and install strobe lights on all four corners of the pick-up truck and the little dump truck in order to make them more visible. He noted the cost would be approximately \$275.00 per truck. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 6-0, the Council approved this request at a not to exceed cost of \$1,200.00 for the purchase and installation.

DLZ - Oak Court - Mr. Shelhart stated that he met with DLZ and they should have an answer to the Town by next week. He further noted that Wexler Engineering should be out next Thursday.

HRC - President Ensign reported that the HRC is beginning to work on the Snow Fest, but not date for the Fest has been determined. He further reported that the HCR is working on getting prices for the Steinberg plaque. President Ensign noted that the gateway signs will have lights added on 2011.

Town Information - President Ensign noted that all departments are pulling together which makes everyone's job easier.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President