

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF JULY 20, 2010**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of July 20, 2010 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Public Works Director Jim Shelhart; Police Chief Steve Sibbrell, Clerk-Treasurer Terri Waywood, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 5-0, the minutes of June 15, 2010 regular meeting were approved as presented.

**Docket** - President Ensign read the docket totals for July 20, 2010: Total Disbursed \$617,971.52, Transfers \$286,566.54 and Net Disbursed \$331,404.98. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 5-0, the Council approved the docket as presented.

**Clerk-Treasurer's Report** - Clerk-Treasurer Terri Waywood thanked the Council for allowing her to attend the recent seminar. She announced that the Town's budget is now complete and it is currently under review. She further announced that the Town's books are being audited by the State Board of Accounts and everything looks good so far.

**Utility Adjustments** - None

**Old Business**

Town Hall Windows - President Ensign stated that the windows being considered for replacement are the ones in the Building Inspector's office and the meeting room. He further commented the Town received a bid from Countryside Builders to install windows that open and close at a cost of \$3,312. Discussion ensued. Clerk-Treasurer Waywood said she felt the Town should install only window glass as opposed to a functioning window. It was suggested that the Town get more bids. This matter was tabled until next meeting.

Fire Station Painting - President Ensign reported that two bids were received. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council approved the bid of \$2,860.00 for the repainting of the fire station. Clerk-Treasurer Waywood stated that the funds would be taken from the general account.

## **New Business**

**Resolution 2010-07-20 - Transfer Resolution** - President Ensign read Resolution 2010-07-20. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, Resolution 2010-07-20 was passed and adopted.

**Ordinance 2010-07-20 - Ordinance Amending Chapter Four, Weeds and Yard Maintenance** - President Ensign read Ordinance 2010-07-20. He stated that this request to amend Chapter Four came from the Hebron Plan Commission. Attorney Fitzgerald stated that this will not happen except by a notice sent by certified mail to the property owner, allowing the owner time to maintain their property, and if the property owner fails to maintain their property within the allotted time, a lien will be placed against the property. Mr. Fitzgerald informed the Council that this lien is in front of anything except taxes. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, Ordinance 2010-07-20 was passed and adopted.

**DA Dodd Acceptance** - On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved this matter.

**Nies Engineering Bills** - Attorney Fitzgerald stated that there are things that need to be completed. He recommend that the Council not approve payment of these invoices. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, these invoices will not be paid.

**First Student (Laidlaw) Ending Contract** - President Ensign read a letter from Laidlaw ending their repeater contract with the Town .

**Paying Agent 2001 & 2005 Sewage Bonds** - Clerk-Treasurer Waywood explained that 1<sup>st</sup> Source Bank no longer has an interest in being the agent for these bonds. She asked for Council approval to have UN Bank of Indiana assume the duties of agent for the bonds. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

**Appointment of Tourism Board Member** - President Ensign announced that Carolyn Birkey has stepped down from this Board. He recommended Mike Manati as her replacement. On motion of Councilman Breuckman, second by Councilman Grogan and duly carried 5-0, Mike Manati was appointed to the Tourism Board.

**Police Hires** - Chief Sibbrell announced that the recommendations for police hires are as follows: Martinez Newman full-time to replace Paul McKamey. On motion of Councilwoman Kaczmarski, seconded by Councilman Grogan, these hires were approved.

**Stop Signs** - Attorney Fitzgerald, a member of the Hebron Traffic Committee, stated that the Committee is suggesting stop signs as Boardwalk & Pear and Sunset and Birch. Discussion

ensued. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council tabled the stop sign at Sunset and Birch and approved the placement of a stop sign at Boardwalk and Pear.

**Community Center Flooring** - Clerk-Treasurer Waywood asked for approval to have Thomas Floor and Wall Covering install the dura stone tile at the Community Center. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarski and Councilman Breuckman and duly carried 5-0, this request was approved.

**Town Hall Front Door** - Clerk-Treasurer Waywood explained that this request is due to the door flapping open in the winter. She stated she did not have any bids or costs for the replacement. Discussion ensued. It was agreed that the side door of the police department should also be considered for replacement. This matter was tabled until next meeting and Mrs. Waywood was instructed to get quotes.

**Purchase of Two Benches and One Garbage Receptacle** - President Ensign stated that two benches and one garbage receptacle earmarked for the Main Street Beautification Project were placed on the sidewalk between Crest Knoll and Madison Street. He stated that he received a request from the Beautification Committee to replace these items. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the purchase of two benches and one receptacle.

**Purchase Order Memo** - President Ensign announced that any purchase over One Hundred Dollars (\$100.00) without a purchase order will be the responsibility of the person requesting. Discussion ensued. It was agreed that this can be overwritten by the Council Liaison or other Council Members, however, this must be in writing.

**Sandra Johnson - ADA** - Ms. Johnson asked the Council to join in signing a ADA Act proclamation. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the Council approved this request.

A discussion ensued regarding the handicap signage at the library. President Ensign noted that Chief Sibbrell and Public Works Director Shelhart will look into the matter.

### **Department Reports**

**Parks** - Mike Spicer reported that there were 29 participants for the soap box derby. He thanked Joe Toth and his family, Leo Torres Chris Stalbaum, just to name a few, for their help during the derby.

Mr. Spicer noted the last Chautaugua had some electrical issues, but the Chautaugua event set for this weekend which will run on generators. He further noted that another Chautaugua is scheduled for August 21<sup>st</sup>. Clerk-Treasurer Waywood stated that the system was

struck was lighting and the Town has a \$1,000.00 deductible. She is turning it into the insurance company.

Mr. Spicer reported that RLM installed park equipment at Buchanan Park. He further noted park equipment is needed for McMillen Park and Alyea Park. He said after Alyea Park is completed all of the parks will have been upgraded.

Steve Sibbrell noted that RLM will begin working on the ice rink in the next couple of months.

### **Police Department**

Chief Sibbrell read a letter of accommodation for Officer Fencil.

Chief Sibbrell reported that the Substance Abuse Counsel asked the Department to add a disposal box for unused medication to be used by the community in the front lobby. He noted that this box must be anchored to the concrete floor.

President Ensign thanked the Department for their help during the carnival.

### **Fire Department**

Greg Hoagland said the Department was recently blamed for a water main break. He noted that the Department does not hammer a line. Mr. Hoagland noted that the Department has used this line a thousand times and that they did nothing different in opening and closing the hydrant.

Mr. Hoagland thanked the Council for the approval of the painting of the station.

**Public Works** - Public Works Director Jim Shelhart reported that although his department is short-handed they are keeping up with the mowing and mosquito spraying, participated in the parade and recently handled several water breaks. He reported that the Department is putting together bids packages for the Monroe Street lift and South stations and that the bids should be ready on the water main by the end of the week.

**HRC** - Mike Manati reported that the HRC ordered four gateway signs which should be installed by the Block Party in October. He further reported that the HRC received another grant which will be used for way pointing signage.

**Clock Tower** - Mr. Manati reported that the clock should be installed by the Block Party.

### **Town Information**

Dwayne Dobson, Hebron Storm Water Board Members, stated that the Storm Water Board needs to look a drainage issues prior to any paving of Town streets. He said they are currently looking at South Street and Washington Street which needs to be repaired before it is paved.

President Ensign encouraged anyone interested in the Events Committee to contact he Clerk's office for details.

President Ensign stated that Hebron is hosting the quarterly meeting of Small Cities and Towns on July 29, 2010 between the hours of 5:30 to 7:30 p.m.

President Ensign reminded the community of the Plan Commission Public Hearing regarding the Master Plan which is set for August 10.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President