

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF APRIL 20, 2010**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of April 20, 2010 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, David Peeler, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Clerk-Treasurer Terri Waywood; Chief of Police Steve Sibbrell; Public Works Director Jim Shelhart; Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the minutes of March 16, 2010 regular meeting (with noted corrections), Executive Session minutes dated March 30, 2010 and the minutes of April 4, 2010 Special meeting were approved.

**Docket** - President Ensign read the docket totals for April 20, 2010: Total Disbursed \$573,273.40, Transfers \$323,073.02 and Net Disbursed \$250,200.38. On motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the Council approved the docket as presented.

**Clerk-Treasurer's Report** - Clerk-Treasurer Terri Waywood announced that she has a budget workshop planed for May 20, 2010 at 6:30 at the Community Center for all department heads. She stated that if anyone was unable to attend to contact her office.

**Utility Adjustments** - None.

**New Business**

**Porter County Tourism Update** - Lorelei Wimer gave a presentation on Porter County Tourism update noting that tourism is a base industry. She explained the need for Branding Leadership Teams from the communities. She asked that the Town form such a committee.

President Ensign introduced Vicki Urbanik who is running for Porter County Auditor and Maureen \_\_\_\_\_ who is running for Porter County Assessor. Mrs. Urbanik gave a brief discussion on workshops she is holding to discuss property tax issues.

**Allied Waste Contract Renewal** - President Ensign noted that the Town Council asked Mrs. Waywood to check on the Town's contract with Allied Waste to see if the Town could renew at the same price. He stated that Allied Waste is willing to accept an extension to the existing contract. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved the extension of the existing contract from July, 2010 to June 2011.

**Dumpster Days** - President Ensign announced that dumpster days will be held on Friday, May 14 and Saturday May 15. President Ensign noted that proof of Town residency will be required.

**Planting Day Award** - President Ensign presented the Planting Day Award to Mike Reick and his daughter Christy Reick for their dedication in keeping the entryway to Park Place looking great.

**RLM Meter Request** - Dean Richie of RLM asked the Town to install an additional meter to measure water not treated by the sewer plant and is used to water plants, trees, etc. He noted that during the growing season his bill can be \$1,500 to \$2,500 per month. Discussion ensued. Jim Shelhart suggested careful consideration for this type of request. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the installation and billing for a second water meter with RLM paying all costs associated with this installation.

**Out of Town Function Requests**- On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved Attorney Fitzgerald's out of town function request for his attendance the IMLA conference. Mr. Fitzgerald stated he will donate his time for attendance at the conference.

On motion of Councilman Peeler, seconded by Councilman Breuckman and duly carried 5-0, the Council approved Clerk-Treasurer Waywood's request to attend the three day State Board of Accounts Conference.

On motion of Councilwoman Kaczmariski, seconded by Councilman Grogan and duly carried 5-0, the Council approved Police Officer Bill Jump's request to attend a scanner system seminar in Indianapolis.

**Ordinance 2010-04-20 - Correction to the Holiday Schedule** - President Ensign noted that correction to the Holiday Schedule to include Good Friday. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, Ordinance 2010-04-20 was passed and adopted.

**Resolution 2010-04-20 - Temporary Loan from Rainy Day Fund to the General Fund** - President Ensign read Resolution 2010-04-20. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, Resolution 2010-04-20 was passed and adopted.

## **Department Reports**

**Parks** - Mike Spicer reported that 254 gifts were distributed and that approximately 450 children attended the Annual Easter Egg Hunt. He noted that the Easter Bunny arrived via a fire truck escorted by the Police Department. Mr. Spicer thanked both the Hebron Fire Department and Hebron Police Department for their assistance.

Mr. Spicer noted that plans are still in the works for three Satchawaii events this summer and a soapbox derby will be held.

Mr. Spicer further noted that all the materials are in for the ice rink and installation will begin this summer. Mr. Spicer stated that the Public Works Department will start installing park equipment at Buchanan, Alyea and McMillian parks.

## **Police Department**

Chief Steve Sibbrell reported that Shawn Steffle resigned and to asked for Council approval to replace Mr. Steffle with Officer Frank McDaniels. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council tabled this request for no more than 30 days.

## **Fire Department**

Greg Hoagland reported that the Department's Chili Supper was a great success.

**Public Works** - Public Works Director Jim Shelhart reported that his department has starting mowing, continuing general ongoing maintenance and will begin installing park equipment soon.

UV light installation - Mr. Shelhart stated that the UV system is on line. He noted that it is not right but it is working.

Mosquito Spraying - Mr. Shelhart noted that Jeff \_\_\_\_\_ is qualified and as long as the employees in the truck stay in radio contact with Jeff, the Department can spray for mosquitoes. Mr. Shelhart further noted that the Town has enough spray (approximately 30 gallons of liquid) to get started, but the machine needs to be calibrated and certified.

Hydrant Flushing - Mr. Shelhart announced that hydrant flushing will be conducted the week of May 10<sup>th</sup> during the night and on rainy days the department will begin sump pump inspections. Greg Hoagland asked for an update on hydrant conditions.

Street Sweeping - Mr. Shelhart stated that he talked with the company that did the street sweeping in 2009. He noted that the price was very high and he suggested the Town rent a sweeper and allow his department to sweep the streets.

**Hebron Redevelopment Commission** - President Mike Reick reported that they should have a final draft for Council approval in May for the Gateway signs. Mr. Reick asked Attorney Fitzgerald to see if the Town has right-of-ways for property located on the west side of County Line Road, coming in from Kouts and coming in on the south edge of Town.

Mr. Reick stated that the Main Street Committee and the HRC are ordering 12 bench and garbage cans. He further noted that there maybe 2 donated clock towers and may have a donor for the tables and lighting in the alleyway.

**Website Update** - Chris Stalbaum reported that the website received 10,000 hits after 2009 Easter Egg Hunt, but he noted that the most active month was the month of the Block Party.

### **Town Information**

President Ensign informed the community of Purdue North Central Marketing Class presentation on the Master Plan scheduled for April 21, 2010 at 1:00 p.m. and their presentation scheduled for April 24<sup>th</sup> at 8:00 a.m. President Ensign reminded the Community of the public form schedule for May 12<sup>th</sup> from 6:30 to 9:30 at the Gathering Place to discuss the 25 year Master Plan. He announced that refreshments will be served during this meeting.

President Ensign announced that the County Drainage Board will hold a meeting tomorrow morning at the Government Center. He noted that Dwayne Dobson is unable to be in attendance. Dwayne Dobson reminded the Community of the drainage meeting which will be held Wednesday at the Boone Grove High School from 5-8 p.m. He noted that anyone with drainage issues should attend this meeting. President Ensign asked Clerk-Treasurer Waywood to contact Chris Stalbaum to add all newly scheduled meetings to the website.

Business Openings and Closings - Anytime Fitness - President Ensign announced that Anytime Fitness is scheduled to open in June.

Block Buster - President Ensign noted that Block Buster has closed, but he noted that all Block Busters have closed throughout the area.

Rebuilding Hebron - Mike Spicer noted that this coming Saturday is the Rebuilding Hebron project and that they will meet at the Community Center at 7:00 a.m.

Road Repair - Dean Richie asked for Council assistance in repairing the Norbeh Drive. President Ensign noted that the Town is getting quotes. Mr. Richie stated that he recently purchase lots 20 & 21 in Norbeh Industrial Park and that he would accept road grindings from the Town. Discussion ensued.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

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Terri Waywood, Clerk-Treasurer

Approved:

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Donald Ensign, President