

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF MARCH 17, 2009**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of March 17, 2009 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Jeff Grogan, Pete Breuckman and Donald Ensign; Councilwoman Joyce Kaczmariski; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Public Works Director Steve Martin; Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen. President Ensign noted that Kelly Teel is no longer a member of the Council and that a caucus will be held and a replacement will be named.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 4-0, the minutes of January 20, 2009, February 17, 2009, February 24, 2009, and March 11, 2009 were approved as presented.

**Docket** - President Ensign read the docket totals for March 17, 2009: Total Disbursed \$803,205.49; Transfers \$620,536.84 and Net Disbursed \$182,668.65. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Council approved the docket as presented.

**Clerk-Treasurer's Report** - Clerk-Treasurer Waywood reported that the Town did receive a small property tax draw of \$32,617.78 of which \$31,154.30 was deposited into the General Fund and \$1,463.48 was deposited in CCD. She stated that we should receive the balance in April.

Mrs. Waywood noted that last month she requested approval to put \$350,000.00 of the CEDIT funds into a money market fund at 1%. She reported that she was able to find a 1.5% rate of interest in a money market which is good until June 1<sup>st</sup> and there is no penalty for early withdrawals.

Mrs. Waywood asked for approval to transfer \$2,000.00 from the Waste Water Surplus fund to the Waste Water Operating fund in order to meet the payroll. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, this request was approved.

**Utility Adjustments**

Marilyn Tysen - Mrs. Tysen requested an adjustment to the sewer portion of her bill noting that three (3) pipes broke during the cold weather. On motion of Councilman Grogan, seconded by Councilman Breuckman, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Robert Hoernig - Mr. Hoernig noted that he was out of town during the bad weather and during this time some pipes broke. On motion of Councilman Breuckman, seconded by Councilman Grogan, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Edward Grandys - Mr. Grandys reported that his outside garden hose froze and broke. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Ken & Riva Zeiters - Mrs. Zeiter stated that their water heater was leaking. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmarski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

George Grogloth - Mr. Grogloth reported that water pipes froze during the bad weather. On motion of Councilman Grogan, seconded by Councilman Breuckman, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Wil Smaka - Mr. Smaka stated that he experienced the same problems as everyone else, water leaks. On motion of Councilman Grogan, seconded by Councilman Breuckman, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Eugene Manago - Mr. Manago echoed everyone's situation. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

John Crane - Mrs. Waywood reported that Mr. Crane was taken to the hospital today. She reported that due to a break-in at Mr. Crane's residence their basement filled all the way to the rafters. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Walter Stout - Ginger Stout stated that during the bad weather they experienced problems. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmarski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Robert Ryder - Mr. Ryder said he experienced the same situation. On motion of Councilman Grogan, seconded by Councilman Breuckman, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

Julienn & Dale Evans - Mr. Evans reported that their softener cracked. On motion of Councilman Breuckman, seconded by Councilman Grogan, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12

months of usage.

Robbie Olsen - Ms. Olsen reported that they experienced the same situations. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of the passed 12 months of usage.

### **New Business**

**Donation** - President Ensign reported that he gave a donation to the Hebron Winter Feast and according to the State Board of Accounts he must bring it up at this meeting.

**ABATE Proclamation** - President Ensign read the ABATE Proclamation submitted by Jack Hansen. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Proclamation was passed and adopted.

**Disability Awareness Month** - Sandra Johnson advocate for the Governor's Council gave a brief speech regarding the creation of more opportunities for the disabled citizens of Hebron.

### **Out of Town Function**

Steve Sibbrell and Ida Swartz's request to attend the following seminars: Accreditation Seminar on April 16<sup>th</sup>, ACADA training on March 23<sup>th</sup>, and Stimulus/Grant Seminar on April 7<sup>th</sup> was approved on motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 4-0.

Jeff Plough and Larry Worley's request to attend the Mosquito Control Workshop on April 15<sup>th</sup> and April 16<sup>th</sup> was approved on motion of Councilman Grogan, seconded by Councilman Breuckman and duly 4-0.

Larry Melvin and Steve Martin's request to attend the Spring Conference for Waste Water in Columbus for three days beginning April 20<sup>th</sup> was approved on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0.

**Letter to INDOT** - President Ensign noted that Attorney Fitzgerald sent a letter to INDOT requesting that they reconsider the cleaning out of the Cobbs Creek Ditch in order to help with the elimination of the surface run off in the Town of Hebron.

**Resolution 2009-03-17 Amending Resolution 2009-02-17 - Concerning Expenditures**  
President Ensign read this Resolution. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, Resolution 2009-03-17 was passed and adopted.

**Resolution 2009-03-17A - Transfer Resolution** - President Ensign read this Resolution. On motion of Councilman Breuckman, seconded by Councilman Gorgan, and duly carried 4-0, Resolution 2009-03-17A was passed and adopted.

**Ordinance No. 2009-03-17 - An Ordinance Amending Chapter 3 Section 3-2 of Hebron Police Department Rules and Regulations** - President Ensign read the Ordinance. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, Ordinance No. 2009-03-17 was passed and adopted.

### **Department Reports**

**Parks** - Mike Spicer reported the Easter Egg Hunt will be April 4<sup>th</sup> at 9:00 in Cohen Park. He thanked the local business for their donations.

Mr. Spicer reported that he has called Chris Adams, Developer of Brookwood, to inform him that if the subdivision park was not going in this year, the equipment being held for this area will go into other parks. Mr. Spicer noted that additional equipment will be purchased when Brookwood needs the equipment.

### **Police Department**

Accreditation Grant - Chief Sibbrell reported that he was awarded a \$4,500 grant, but he did not know that there was an application fee of \$500.00. He asked for permission to take the \$500.00 from the LECE line item. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmarek and duly carried 4-0, the Council approved this request.

Dispatch Facility - Chief Sibbrell stated he was asked to check out County's Dispatch to see if the Town could switch over to it. He further stated that by 2012 the Town will have to switch over to County and that we should be proactive. President Ensign asked for Council approval to sign a letter that will allow the Town to start exploring switching to County's Dispatch. A lengthy discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the Council authorized President Ensign to sign the letter.

Fire Arms Permits - Chief Sibbrell announced that the hand gun permit application will be on the internet effective April 1<sup>st</sup> and it is the only application available. He noted that finger printing will still be done at the station.

### **Fire Department** - No report

**Public Works** - Public Works Director Steve Martin requested approval to purchase a pump for the trickling filter. He noted that the trickling pump was removed and placed at Hawk Lake. He said the cost for the pump is \$5,849.00 and four floats will cost \$420.00. He noted

that this cost will be shared by Storm Water Drainage and Sewer. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved this purchase of \$6,269.00 with ½ of the expense being paid by Storm Water and ½ by Sewer.

Mosquito Spray - Mr. Martin stated that if ordered by the end of March, the Town could receive a 5% discount and free delivery of a 55 gallon drum of mosquito spray on the next order. He noted that last year the Town used 2 barrels. The cost of the spray is \$3,522.75. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Council approved the purchase with Storm Water and Rainy Day fund splitting the cost.

UV Lights at Sewer Plant - Mr. Martin reported that the disinfecting system requires an update. He also asked for permission to order jackets and bulbs at a cost of \$1,290.000. Discussion ensued regarding an upgrade to the disinfecting system. Mr. Martin noted that this project was included in the Stimulus package submitted by the Town. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Council approved this request at a cost of \$1,290.00.

Weed Killer - Mr. Martin said part of this cost should be shared by the Storm Water Board. He noted that this is a kill all and it will consist of a 55 gallon barrel and a 50lb of dry chemical at a cost of \$3,332.64. Mrs. Waywood requested that the cost be split by Storm Water, Community Center, Rainy Day and CEDIT. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, this request was approved.

Locating Equipment - Mr. Martin said this is equipment used for locating service lines. He presented two proposals and he recommended purchasing a Metro Tech Line Locator from Utility Supply at the cost of \$2,600.00. He noted that Utility Supply will give the Town a loaner if there is a need for repair. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved this request.

Hiring - Mr. Martin asked for permission to hire Richard Knof with an effective start date of April 6, pending physical and drug testing. He noted that Mr. Knof would be a part-time seasonal employee and he would begin cleaning the catch basins. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Council approved this request.

Leaf Pickup - Mr. Martin stated that leaf pickup dates are the first of April and May. Branch pickup is the 1<sup>st</sup> Monday of each month.

Street Sweeping - The Council asked Mr. Martin to obtain street sweeping quotes for next month's meeting.

**H.R.C.** - Mike Reick reported that the Winter Feast was a great success with over 70 children attending.

He noted that the Commission is putting up signs indicating that the businesses are open during the construction.

**DeMotte State Bank Food Drive** - President Ensign announced that DeMotte State Bank is sponsoring a food drive during the month of March and that any donations can be dropped off at the Hebron office.

**Meet the Chamber Night** - Attorney Fitzgerald announced that the Meet the Chamber Night is scheduled for April 14 at the Gathering Place. He noted that the time is 6:00p.m.

**Census** - Mrs. Waywood announced that the 2010 Census is beginning and that they are hiring.

**Nagai Proposal** - Lee Nagai asked if the Council had made a decision on his proposal for the additional two phases for identifying sanitary sewer lines and the proposal currently up for approval was for the additional two phases. President Ensign stated that this project will have to wait on funds.

**Main Street Project** - Discussion ensued regarding semi-truck traffic on the Town's residential streets.

There being no further business before the Council, on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,

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Terri Waywood, Clerk-Treasurer

Approved:

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Donald Ensign, President