

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF NOVEMBER 17, 2009**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of November 17, 2009 was called to order at 7:00 p.m. by President Donald Ensign. In attendance were Councilmen Jeff Grogan, Pete Breuckman, Donald Ensign and David Peeler; Councilwoman Joyce Kaczmarek; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Public Works Employee Larry Worley, Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the minutes of for the following meetings were approved as presented: October 20, 2009 and Executive Session of November 16, 2009.

Docket - President Ensign read the docket totals for November 17, 2009: Total Disbursed \$395,636.53; Transfers \$250,709.19 and Net Disbursed \$144,927.34. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - Clerk-Treasurer Waywood asked for permission to pay Neis Engineering \$3,271.29. She noted that this payment is retroactive to October 6, 2009 for payment taken from the Stimulus grant for work done on the UV project. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the request was approved.

She further reported that the regular meeting of the Town Council Hebron Utility Regulatory Commission will be held on December 22nd and that no incumbrance will be accepted by her office after December 17th.

She further noted that the Council was wearing Census shirts and hats. She stated that the Council is pushing the Census. She said sometime in February, Census packages will be mailed out to all houses in Hebron and the Council is asking that everyone fill them out and send back the short six question questionnaire. She noted that if the questionnaires are mailed back, no one will come to your door knocking and if you don't they will. She stated that the Town and Township will lose \$4,000.00 if the questionnaire is not returned and it could be more than the \$4,000.00. She informed the Community that anyone interested in working for the Census can contact the lady who comes to the Community Center every Thursday from 10:00 a.m. to 1:00 p.m. registering people to do Census jobs. She noted that during the last Census the pay was \$11.00 per hour and it is done pretty much on your own time.

Utility Adjustments

Lori Sendziak - It was noted that Ms. Sendziak was not in attendance. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was tabled until next meeting.

Darryl Wynkoop - Stephanie Wynkoop explained that this request was due to a water faucet which was found running. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved an adjustment to the past 12 months of sewer usage.

Old Business - None

New Business

Ordinance 2009-11-17 - Additional Appropriations - President Ensign read Ordinance 2009-11-17. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, Ordinance 2009-11-17 was passed and adopted.

Out of Town Function Request - This request was submitted by Building Inspector George Harness. Councilman Breuckman noted that since payment for the seminar was not due until February, 2010, this request should be tabled until next year. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, this matter was tabled until next year.

Resolution 2009-11-17 - Transfer Resolution - President Ensign read Resolution 2009-11-17. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, Resolution 2009-11-17 was passed and adopted.

Ordinance Update Municipal Code - Clerk-Treasurer Waywood reported that the Council previously approved the sending of all of the Ordinances from the end of 2005 to be updated, but because of the way the budget was running, she was afraid to do that. She noted she sent everything in to get a price and the quote for 128 pages at \$19.00 per page for a total of \$2,432.00 for 10 copies which will go into the books and will be put on the internet. She stated that the funds will be taken from the General Fund. She asked for Council permission to update the Ordinances. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved this request.

Santa House Materials - President Ensign explained that the Council is planning for Christmas and with the addition of the new parking lot, it is a nice location to hold functions. The plan is to have a Santa's Workshop in the parking lot. It was noted that this Workshop will be opened for five nights and Mr. & Mrs. Santa have already been hired. President Ensign noted that the dates will be advertised and pictures with Mr. & Mrs. Santa will be available. He further noted that to build the workshop, which will be permanently moved in and out and stored at the Public Works Department, approval of the cost of building supplies of not to exceed \$2,500.00 is

needed. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved the building supplies of not to exceed \$2,500.00.

Resignation of the Director of Public Works - President Ensign reported that the Town received Steve Martin's resignation. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the resignation of Steve Martin was accepted.

Public Works Employee Replacement - President Ensign stated that there is a need to replace Mr. Martin as a Public Works Director and that the recommendation is to accept the application of James Shelhart retroactive to November 11, 2009 pending drug testing and physical. He noted that this is a full time position with a salary of \$53,000.00 with a 60-day cancellation clause. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, this request was approved.

Promotion of Larry Worley - President Ensign stated that Larry Worley will be promoted to Assistant Public Works Director at a salary of \$34,354.52 retroactive to November 11, 2009. He noted that this is a full time position. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, Larry Worley was promoted to Assistant Public Works Director.

President Ensign asked for a motion to retain Richard Knopf as a part time Public Works' employee at \$10.50 per hour, 20 hours per week. He noted the Mr. Knopf is currently working as a Storm Water employee. On motion of Councilman Grogan, seconded by Councilwoman Kaczmarek and duly carried 5-0, the Council approved this request.

Fire Department Floor Repairs - President Ensign noted that the floor at the Fire Station is sinking and needs to be raised and repaired. He said that one bid was received in the amount of \$1,600.00. Clerk-Treasurer Waywood stated that these funds would be paid from the General Fund. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried, the Council approved the bid of \$1,600.00.

Department Reports

Parks - Mike Spicer reported that the Board, at its November meeting, voted on the Friend of the Parks Award and the award will be presented at the next Council meeting.

Vandalism - Mr. Spicer noted that vandalism happened at one of the parks, but the culprits were apprehended. He further reported that the Board has been in touch with the juveniles' parents and they are going to help repair and install the sign. Mr. Spicer noted that due to the condition of the sign, the Board will be purchasing the materials.

Ice Rink - Mr. Spicer reported that there is no information from Ricci Landscaping regarding the liner, but he further noted that Mr. Ricci was under the impression that the Board

wanted them to donate the liner. Mr. Spicer informed Mr. Ricci that the Town would pay for the liner but would be appreciated if Ricci Landscaping would donate the labor.

Police Department

Chief Sibbrell reported that Department has not received the cameras.

Jaytech, scanner for the driver license registrations - Chief Sibbrell reported that everything seems to be going quite good. The Department has submitted paperwork and they should find out in a week or two if Department is qualified too received this. He further noted that this is 100% funded.

Governor's task force - Chief Sibbrell reported that Governor sent some people to Hebron and they were standing on the corner counting cars with seat belt violations. The report was that Hebron was terrible and the Force sent funds to the Department to help in ticketing drivers with seatbelt violations in an effort make sure everyone wears seatbelts. Chief Sibbrell further reported that the Officers will now be looking for seatbelt violations.

ISP - Chief Sibbrell reported that the Department has been invited to assist the ISP Department with drunk driving road blocks in South County during the holiday season.

Miles Folsom - Chief Sibbrell reported that Miles Folsom plead guilty on his charges and that his sentencing hearing is set for January.

Evidence Computer - Chief Sibbrell announced that prior to the purchase of the evidence computer last month, the Department did go out for bids.

Standing Water on Professional Court - When asked by Jamie Uzelac why our officers are calling County to get high water signs out, Chief Sibbrell stated that when standing water is found, the officers must call Porter County Dispatch. He noted that this call is logged in and County calls the State who then places the sign. He further noted that this is standard operating procedure.

Fire Department

Greg Hoagland thanked the Council for the approval to repair Fire Station.

Mr. Hoagland reminded the Council of the workshop schedule for next Monday regarding the Contract and he asked the Council to reconsider putting some money back in for building maintenance. Council President Ensign asked the Fire Department to bring a punch list of things that need to be repaired.

Public Works Department

Bates Street - President Ensign thanked everyone for their efforts on Bates Street. He noted that completion of this project was due to the efforts of the Street Department and Storm Water Drainage Board. He further noted that 350 feet of line was replaced which should eliminate the problem. Councilman Grogan noted that employees gave up holiday time to complete this project.

Councilman Grogan introduced the newly hired Director of Public Works James Shelhart.

Assistant Public Works Director Larry Worley reported that on November 13th the Department had the first water main break (Pear Court). He further reported that the issue was resolved by 1:00.

President Ensign reported that the Town's UV system is in the works and orders have been made. He noted that this project is ongoing. There was discussion regarding a portable sign which is being made.

Leaf/Limbs - Mr. Worley reported that leaf pickup is along completed and that the Department should finish this week. He noted that limb pickup should be started next week.

Apple Court Project - Mr. Worley reported that this project should commence on November 18, weather permitting, and it should be a two-day project with the second day being for cleanup. Driveway cuts will be re-stoned until next Spring.

Hebron Redevelopment Commission - No report.

Public Comments

Business Closing - A lengthy discussion ensued regarding the rumor that one of the Town businesses will be closing at the end of the year. The Council appealed to the Hebron Community to support their local businesses.

Sidewalk from Crest Knoll to Madison - Mike Spicer reported that everyone in Crest Knoll is very happy with the new sidewalk.

President Ensign asked the Community to answer the survey regarding the Master Plan. He noted that there are 3,500 people in the Community and there have been 150 responses.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President