

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF OCTOBER 20, 2009**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of October 20, 2009 was called to order at 7:00 p.m. by President Donald Ensign. In attendance were Councilmen Jeff Grogan, Pete Breuckman, Donald Ensign and David Peeler; Councilwoman Joyce Kaczmariski; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen. It was noted that Public Works Director Steve Martin and Public Works Employee Larry Worley were attending a seminar.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Breuckman, seconded by Councilman Peeler and duly carried 5-0, the minutes of for the following meetings were approved as presented: September 15, 2009 and Executive Session of September 15, 2009.

**Docket** - President Ensign read the docket totals for October 20, 2009: Total Disbursed \$444,459.51; Transfers \$265,887.43 and Net Disbursed \$178,572.08. Councilman Breuckman asked for an explanation of the \$1,000.00 given for a coupon donation to the newly opened Grill and Chill. President Ensign explained that this was given by the HRC in order to help a business get going. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the docket holding back the \$1,000.00 until the HRC next meeting so that this questioned expense can be addressed by the HRC.

**Clerk-Treasurer's Report** - Clerk-Treasurer Waywood reported that the Town received the final settlement for 2008 on October 1, 2009. She noted that \$49,418.90 went into the General Fund and \$2,013.49 was put into to the CCD fund. She further stated that the Town has not received any of the 2009 funds and that the tax bills have not been sent out. She said that she and the Council have been attending the County Workshops and it was mentioned at the last workshop that the County was going to give the Town 1.5% of our levy from the hospital interest. Mrs. Waywood stated that the Town will continue to borrow from itself which doesn't have to be paid back by the end of the year. She stated CEDIT funds of \$24,166.06 were received for the month.

**Utility Adjustments**

Amanda Argue - This request was tabled from the previous month. Ms. Argue was not in attendance at this meeting.

Masonic Lodge #502 - It was reported that a toilet was running during the months of July and August when the building was not in use. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council approved an adjustment to the last six months of sewer usage.

## **Old Business**

**Schererville Auto Center Reimbursement** - President Ensign stated that this issue, for the reimbursement of water and sewer taps, tabled last month. Mr. Ensign stated that the tap was put in. Following a discussion, it was agreed that the taps were put in and Schererville Auto Center needs to pay the bill.

**Crestknoll Sidewalks** - President Ensign stated that the Town received the following quotes: Kupers Construction, \$7,751.30; Barton Concrete \$11,700.00; and Country-Side Builders, \$17,600.00 which is for the sidewalk along Rt. 231. Mr. Ensign noted that after a discussion with the Park Board, it was determined that the Park Board does not want to install a sidewalk at McMillian Park. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the Council approved the bid \$7,751.30 from Kupers Construction paying ½ of the amount up front. Clerk-Treasurer Waywood stated that the funds will come from LRS.

**Tulip and Pacific Streets Sidewalk Repairs on Park Place** - President Ensign reported that two bids were received for the repairs to the sidewalks on these streets: Barton Concrete, \$3,600.00 and Kupers Construction for \$2,363.00. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, the Council awarded the bid to Kupers Construction.

## **New Business**

**Dance Team Road Block** - Clerk-Treasurer Waywood noted that this request was postponed and they will address the Council at another time.

**2010 Budget Adoption** - Clerk-Treasurer Waywood reported that a first reading of the budget was conducted on September 15<sup>th</sup> and no written objections or exceptions were received. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council adopted the 2010 Budget.

**Trick or Treat Hours** - The Council set the Trick or Treat hours for Saturday October 31<sup>st</sup> from 5:00 p.m. to 7:00 p.m.

**Ordinance 2009-10-20 - Promotion of Town Business** - President Ensign read Ordinance 2009-10-20. President Ensign explained that this Ordinance will allow the Council to cover costs such as the annual block party. On motion of Councilman Grogan, seconded by Councilman Peeler and duly carried 5-0, Ordinance 2009-10-20 was passed and adopted.

**Ordinance 2009-10-20A - Taser Gun Grant Fund 2009** - President Ensign read Ordinance 2009-10-20A. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 5-0, Ordinance 2009-10-20A was passed and adopted.

**Ordinance 2009-10-20B - ID Porta-Pac Grant Fund 2009** - President Ensign read Ordinance 2009-10-20B. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, Ordinance 2009-10-20B was passed and adopted.

**Resolution 2009-10-20 - Transfer Resolution** - President Ensign read Resolution 2009-10-20. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, Resolution 2009-10-20 was passed and adopted.

**In Car Camera System** - President Ensign read a letter from Chief Steve Sibbrell noting that a grant of \$50,000.00 from the US Department of Justice to be used for the purchase of in car camera and server, but need to funds for the installation therefore requesting \$1,232.00 for camera installation and \$1,600.00 for an evidence computer for a total of \$2,832.55 with the funds coming from CCI. Discussion ensued. It was noted that every squad will have a camera installed. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 5-0, this request was approved. Chief Sibbrell noted that these DVDs are sold to attorneys and prosecutors at a cost of \$50.00 each and the funds received will go back into the General Fund.

**Delinquent Business License** - President Ensign announced that a few businesses have not paid their business license fees. Discussion ensued. On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried, the Council approved Attorney Fitzgerald sending a letter to businesses with outstanding and unpaid licenses.

**Board Appointments** - On motion of Councilman Peeler, seconded by Councilman Grogan and duly carried 5-0, the following appointments were made: HRC - Brian Peters, BZA - Kelly Bartson, Plan Commission - Jeff Hanlon.

### **Department Reports**

**Parks** - Mike Spicer reported that the scavenger hunt was conducted during the Block Party and the 1<sup>st</sup> prize was \$185.00 gift card, 2<sup>nd</sup> place was \$115.00 gift card and 3<sup>rd</sup> place was a \$60.00 gift card. He further noted that every participant received a gift card from the local businesses.

**Ice Rink** - Mr. Spicer reported that they waiting for a response for a liner replacement. The Board has been talking to Ricci Landscaping about this.

**Park equipment** is in at the sewer plant and the Board is waiting for an update from Larry Worley regarding installation.

### **Police Department**

Chief Sibbrell reported that Steve Spurr resigned a few months ago and he requested permission to replace Mr. Spurr with Sean Steffel effective November 8, 2009. He noted that Mr. Steffel is currently at the Academy.

Chief Sibbrell also requested permission to hire Andrew Barber as a part-time clerk. He noted that Melissa is expecting a child and she has been off with doctor appointments etc.

Chief Sibbrell reported the Jim Stahl never showed up for duty. Chief Sibbrell requested permission to hire Frank McDaniels, currently a Reserve Officer, for a fill in officer. He noted that Officer McDaniels will only be paid when he works.

On motion of Councilwoman Kaczmariski, seconded by Councilman Grogan and duly carried 5-0, these requests were approved.

**Fire Department** - Greg Hoagland requested that a workshop be scheduled between the Fire Department and Town Council to discuss the 2010 contract.

Mr. Hoagland reported that there are building problems at the station. He noted that a wall and floor need to have concrete repaired. He said the corner of the building is sinking. Jeff Hanlon suggested contacting American Concrete for a quote. President Ensign directed the Fire Department to get a quote.

**Hebron Redevelopment Commission** - Mike Manati reported that there is nothing new to report.

**Attorney Report** - Attorney Fitzgerald reported that the SRF was funded last week so the Town received their money.

Mr. Fitzgerald delivered a "thank you" from Lakes of the Four Seasons for the Town's support in their Porter County gate request. He noted that the Porter County Commission approved the requested gate.

### **Public Comments**

Block Party - President Ensign thanked all of the departments, Police, Streets, HRC and everyone involved in the Block Party. He noted that he is looking forward to next year.

President Ensign read a certificate of appreciation received from the Lions Club to the Town of Hebron.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

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Terri Waywood, Clerk-Treasurer

Approved:

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Donald Ensign, President