

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF DECEMBER 16, 2008**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of December 16, 2008 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Peter Breuckman and Donald Ensign; Councilwomen Joyce Kaczmariski and Kelly Teel; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Public Works Director Steve Martin; Attorney Theodore A. Fitzgerald and Recording Secretary Joanne Garrett-Hansen. President Ensign noted that Councilman Jeff Grogan was out plowing the County roads.

Following the Pledge of Allegiance to the Flag, President Ensign noted that the minutes were only in a draft form and would not be approved until January 2009.

Docket - President Ensign read the docket totals for December 16, 2008: Total Disbursed \$878,463.92; Transfers \$62,002.73; and Net Disbursed \$816,461.19. On motion of Councilwoman Teel, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Council approved the docket as presented.

Clerk-Treasurer's Report - Clerk-Treasurer Waywood reported that the Town will not be getting any additional tax draws until perhaps the beginning of January 2009. She noted that she will be transferring \$400,000.00 from the Major Moves Fund and borrowing it on a loan until the Tax Anticipation Warrants paid off. She asked that if any of the Boards are planning on making any meeting changes for 2009, let her know as soon as possible so that she can notify the newspaper. She asked for approval to pay from the General Fund Animal Control \$2,015.00, the election board no more than \$10,000.00, and the Board members no more than \$1,700.00 for the \$12.50 that each member receives for attendance at each meeting; from the CEDIT fund, Jim Bennett \$2,5000.00 for his budget assistance; from the Water Department, \$150.00 rebates to various customers for their on-time 12 payments of their water bills. She further noted a transfer of \$7,000.00 from the Stormwater Savings to the Stormwater Checking is necessary. She noted that \$10,000.00 was transferred, but the additional funds are necessary to get through the month of January for payroll. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, Mrs. Waywood's requests were approved as previously stated.

Utility Adjustments - None

Old Business - None

New Business

Ordinance 2008-12-16 - Salary Ordinance for 2009 - On motion of Councilwoman Teel, seconded by Councilwoman Kaczmariski and duly carried 4-0, the Ordinance 2008-12-16 was passed and adopted. It was noted that the Town does not employ Ted Kennedy and that the Ordinance will be changed to reflect Tom Kennedy.

Election of Officers for 2009

President - On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, Don Ensign was elected President.

Vice President - On motion of Councilman Ensign, seconded by Councilwoman Teel and duly carried 4-0, Peter Breuckman was elected Vice President.

Resolution 2008-12-16 - Appointments - President Ensign noted changes to the Resolution: Stormwater Town Council Liaison is Joyce Kaczmariski; Anthony Frencl is Acting Cpl. and Paul McKamey is Acting Sgt. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, Resolution 2008-12-16 was passed and adopted.

Resolution 2008-12-16A - Transfer of \$400,000.00 from the Major Moves Fund to the General Fund - President Ensign read the Resolution. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 4-0, Resolution 2008-12-16A was passed and adopted.

Resolution 2008-12-16B - Encumbrance of Appropriations - President Ensign explained the Resolution. On motion of Councilwoman Teel, seconded by Councilwoman Kaczmariski and duly carried 4-0, Resolution 2008-12-16B was passed and adopted.

Resolution 2008-12-16C - Transfer of Appropriations - President Ensign highlighted the funds affected by this Resolution. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, Resolution 2009-12-16C was passed and adopted.

H&G - Clerk-Treasurer asked for approval to pay H&G's invoice in the amount of \$63,210.33. She noted that final payment except for the \$5,000.00 retained for work not completed. Attorney Fitzgerald noted that this has been approved by John Phipps and H&G has filed a partial release of Mechanic's Lien which was reviewed by Mr. Fitzgerald and approved. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmariski and duly carried 4-0, this invoice was approved for payment.

Out of Town Function - Training for Building Inspector George Harness - President Ensign noted that the training will be held in Lafayette, Indiana at the cost of \$129.50. On motion of Councilwoman Kaczmariski, seconded by Councilman Breuckman and duly carried 4-0, this request was approved.

Municipal Code Book - President Ensign explained that it has been three or four years since the last updating of the Municipal Code Book. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, the Council approved the updating of the Code Book.

Department Reports

Parks - Mike Spicer reported that the Park Board encumbered \$5,600.00 to be used for the painting of the Stage Coach Inn next spring. Mr. Spicer announced that the Friend of the Park Award was given to Harry Hruska, the owner of Precision Turbo and the Board will present the award at the January Council meeting. He noted that the ice-skating rink is being monitored and hopefully the weather will cooperate for the opening of the rink this year.

Police Department

Calls - During the month of November, the Department handled the following: 36 citations, 142 warnings, 131 citizens requested assists, and 70 assists other jurisdictions. He noted that 11,324 miles put on the squad cars.

Mr. Sibbrell presented graphic drawings for squad cars and asked for permission to okay the change in the design of the cars. He reported that this will only happen if he is able to obtain donations to cover the costs. He noted that the cost for six cars is \$1,425.00. He further noted that the cars will remain black and white, but all would have the new graphic design. Discussion ensued. On motion of Councilwoman Kaczmarek, seconded by Councilman Breuckman and duly carried 4-0, the Council approved this request providing that all cars are all the same and the cost is donated and paid.

Fire Department - No Report.

Public Works -

Peerless Midwest- Public Works Director Steve Martin presented proposals from Peerless Midwest: filter inspection of the two Dualator filters (\$3,200.00); mechanical seal on one of the transfer pumps (\$2,200.00) installation of two 8" butterfly valves (not to exceed \$2,650.00); and Well #4 replacement of a Val-Matic Air release valve (\$245.00). He noted that the valve must be installed on the lines going out of the filters before any inspection can be conducted. He noted that without the installation of the two butterfly valves, the entire plant will have to be shutdown to perform the inspection. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried, the Council approved the installation of the two butterfly valves at the cost not to exceed of \$2,650.00 and the Val-Matic Air release valve at the cost of \$245.00. Mr. Martin said that the other repairs can wait until March.

Employees Holiday Hours - Mr. Martin asked for consideration regarding the New Year's holiday hours. His proposal would be the same as the Christmas Holiday hours approved

in November. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved the 2008 holiday of January 2nd with pay. It was also stated that the Clerk's office could follow the same schedule. It was noted that due to weather, if needed, the Street Department will work and the on call employees would remain on call.

MSD School Corporation - President Ensign read a thank you letter from the school thanking the Street Department for assisting the School Corporation with removing ice on Utility Drive on November 18th and December 2nd. President Ensign also thanked the police department in their assistance to the school.

HRC - Attorney Fitzgerald reported that several businesses in Town have failed to renew their Business License. He reported that the HRC voted to further this matter to the Council. It was Mr. Fitzgerald's recommendation that his office send out a 15 day letter. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, the Council approved this recommendation.

Mike Rieck reported that the HRC will be revamping the Calendar on the Website. He requested that all Boards give Clerk-Treasurer Waywood their meeting dates.

A lengthy discussion ensued regarding Board minutes.

Main Street Project - President Ensign informed the Community of the problems with the overhead wreaths.

South end of Town is now open and the first phase in the Spring will be Jackson Street to Sigler. Mr. Fitzgerald reported that the State has promised that Route 8 and Main Street will not be closed at the same time.

Planning Mapping Tool - Lee Nagai submitted proposals for phase 2 of this project. It noted that he will be putting together a sanitary sewer and water main mapping tool of the existing lines. Discussion ensued. President Ensign reported that this tool will go hand-in-hand with a revised Master Plan. Mr. Nagai asked that the Council review this proposal and give him an answer in January.

Mr. Fitzgerald reported that he was in contact with Dr. Parker regarding assistance from Ball State. He noted that the Town is on the schedule for either this Spring or over the Summer. He noted that this will be helpful in the Master Plan as the students that will be participating are Senior at Ball State attending Urban Planning. Mr. Fitzgerald requested the status of the Town Zone Map. Mike Reick stated that the Town needs some workshop to make corrections to the

current zone map. Mr. Reick stated that there is a problem with the gentleman who changes the map.

Public comments -

Dan Winn asked for a comment from Councilwoman Teel regarding the recent newspaper article. Mrs. Teel declined to comment.

There being no further business before the Council, on motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President