

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF NOVEMBER 18, 2008**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting November 18, 2008 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Peter Breuckman, Jeffery Grogan and Donald Ensign; Councilwomen Joyce Kaczmarski; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Public Works Director Steve Martin; Attorney Brian E. Less and Recording Secretary Joanne Garrett-Hansen. Councilwoman Kelly Teel was absent due to illness.

Following the Pledge of Allegiance to the Flag, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the minutes of October 21, 2008, October 27, 2008 (Special Meeting), November 6, 2008 (Executive Session) and November 6, 2008 (Special Meeting) meetings were approved as presented.

**Docket** - President Ensign read the docket totals for November 18, 2008: Total Disbursed \$426,636.86; Transfers \$268,277.26; and Net Disbursed \$158,359.60. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the Council approved the docket as presented.

**Clerk-Treasurer's Report** - Clerk-Treasurer Waywood reported that she cashed in the CDs which were earning 3% interest. She received \$983.61 which was put into MVH Fund for Major Moves and \$737.70 which was placed into the General Fund. She noted that she is holding off making any further purchases as she is not sure when the next draw for taxes will be made. She further noted that these funds may be needed to pay off the Tax Anticipated Warrant. President Ensign asked if it was possible to go for three month CDs and Mrs. Waywood replied that she is willing to try as long as the Town gets a good rate, but the one month CD has been at a better rate.

Mrs. Waywood further reported that the lamp post banner arm is missing from the lamp post in front of the Community Center and all of the posts south of Town do not have arms. Discussion ensued.

Mrs. Waywood requested Council approval to hire Maralynn Echterling on a temporary basis. Mrs. Waywood noted that Ms. Echterling would be replacing Susan Aylea, who is out on a medical leave, until Susan is able to return to work. Mrs. Waywood reported that Ms. Echterling has served in Cedar Lake Clerk's office and that she will be working only four hours per day at the rate of \$10.00 per hour, pending passing of the required drug test, with a start date of November 19, 2008. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried, this request was approved.

**Utility Adjustments** - None

**Old Business** - None

**New Business**

**Resolution 2008-11-18- Transfer of Appropriations** - President Ensign read the Resolution. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Resolution 2008-11-18 was passed and adopted.

**Out of Town Function Requests** - On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved the request of Steve Sibbrell to attend IACT Conference in Indianapolis on January 28, 2009 at a cost of \$794.64. It was noted that these funds are available in the Police line item.

**Officer Frencl** - Chief Sibbrell asked for permission to promote Tony Frencl to acting Corporal, but not removed from probationary status. He noted that Mr. Frencl is a probationary officer and that he still has six months of probation remaining. The matter died for lack of a motion.

Chief Sibbrell asked for reconsideration of his request to promote Tony Frencl to Corporal stating that he has the funds in his budget to handle this request and the cost would only be \$660.00 for the rest of the year. The matter died for lack of a motion.

**Employees Days Off for Christmas Holidays** - Councilman Grogan explained that due to the fact that Christmas falls on Thursday and the employees have the Christmas Eve off, he believed it would be a "gift" to give the employees Friday, December 26<sup>th</sup> off. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved the 2008 holiday of December 26<sup>th</sup> with pay. It was also stated that the Clerk's office could follow the same schedule. It was noted that due to weather, if needed, the Street Department will work and the on call employees would remain on call.

**Cameras for Police Cars** - On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried, the Council approved the grant match funds of \$12,000.00.

**Electricity for Street Lights** - President Ensign noted that the Town entered into a lease agreement to have Christmas decorations put up, taken down and stored. Jack Hansen noted that the lease cost is less than the Town spends on fireworks. He further reported that the banners were purchased by the Town. He noted that INDOT has requested a letter stating that the Town will pay the electric bill for the street lights. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the Town agreed to pay the electric bill subject to and contingent upon the State of Indiana installing the lights and completing the

hookup.

## **Department Reports**

**Parks** - Mike Spicer reported that the Park Board did not hold a November meeting. He noted that there is approximately \$6,200.00 left in the budget which the Board would like to encumber for next year in order to get the Stage Coach Inn painted. Crim Painting has submitted a bid, good until March 1, 2009, of \$5,600.00 for this job. Clerk-Treasurer Waywood stated that she has talked to the Board about encumbering funds and the fact that it is still contingent on the Town getting a budget.

## **Police Department**

Calls - During the month of October, the Department handled the following: 38 citations, 172 warnings, 91 citizens requested assists, 22 suspicious persons and 66 assists other jurisdictions.

Chief Sibbrell asked that when a citizen request help for the department, the citizens need to let the Department do their jobs.

Vests - A discussion ensued regarding the purchase of the vests. Clerk-Treasurer Waywood noted that the police department has the funds in their clothing allowance.

## **Fire Department**

A representative from the Department noted the October stats: 40 calls, 21 EMT assists, 7 fire alarms, 6 car wrecks and 6 gas leaks.

Garage Doors - It was noted that the openers are now installed and the Department thanked the Council for their assistance.

**Public Works** - Public Works Director Steve Martin reported that Well 4 was pulled, cleaned and samples sent out last week. Next week they will work on Well 7 and the pumps will be put back on Well 4.

Force Main Project - On Monroe Street, they are doing the boar from Sigler to lift station. They have everything from Monroe to Chicago in and are planning, pending on the weather, to connecting to the lift station next week.

Well house - On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved the cost of \$1850.00 for the footers and concrete for a 10x15 building. It was noted that these funds will come from the Sewer line item.

Salt Shed and Salt Cost - Mr. Martin reported that the walls and footer was already in

place for the salt shed. He further requested approval to purchase salt at the cost of \$125.00 per ton and he anticipated the need to 100 ton which will be mixed with beet juice and cinders at a 3 to 1 ratio. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 4-0, the Council approved this purchase with the funds to come from Local Road and Streets Fund. Mr. Martin reported that sometime in December the salt will be covered with traps.

**HRC** - President Ensign reported that Commission is looking into updating the current Hebron Master Plan and that the Commission will be asking for input from all of the Town Boards.

**Public comments** -

Councilwoman Kaczmarek reported that Walgreens will close on Thursday night, at its regular time, and reopen 8:00 a.m. on Friday at the new location.

There being no further business before the Council, on motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President