

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF AUGUST 19, 2008**

The Hebron Town Council and Hebron Utility Regulatory Commission Meeting of August 19, 2008 was called to order at 7:00 p.m. by President Donald Ensign. In attendance was Councilmen Donald Ensign, Peter Breuckman, Jeffery Grogan; Councilwomen Joyce Kaczmariski and Kelly Teel; Clerk-Treasurer Terri Waywood; Town Marshall Steve Sibbrell; Public Works Director Steve Martin; and Attorney Theodore A. Fitzgerald. Mr. Ensign noted that Recording Secretary Joanne Garrett-Hansen that she is sick.

Following the Pledge of Allegiance to the Flag, on motion of Councilwoman Teel, seconded by Councilman Grogan and duly carried 5-0, the minutes of the July 15, 2008 and August 4, 2008 meetings were approved as presented.

**Docket** - President Ensign read the docket totals for August 19, 2008: Total Disbursed \$994,825.13; Transfers \$756,672.38; and Net Disbursed \$238,152.75. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the docket.

**Ordinance 2008-08-19A - Approval of Lease between Town of Hebron and the Hebron Municipal Building Corporation** - On motion of Councilwoman Teel, seconded by Councilman Grogan and duly carried 5-0, Ordinance 2008-08-19A was passed adopted.

**Resolution 2008-08-19A - Resolution concerning the need for Streets and Utilities Project** - On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, Resolution 2008-08-19A was passed and adopted.

**Resolution 2008-08-19B - Resolution concerning the preliminary determination to enter into the proposed Lease for the Streets and Utilities Project** - On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 5-0, Resolution 2008-08-19B was passed and adopted.

**Clerk-Treasurer's Report** - Clerk-Treasurer Waywood reported that the Town received the second tax draw of \$168,969.66 into the General Fund and for CCD a draw was received in the amount of \$8,150.94. She further stated that she is anticipating at least one more draw with the final payment in February.

Mrs. Waywood reported that she currently investing \$400,000.00 from Major Moves, \$25,000.00 from the Community Center, and \$75,000.00 from the Rainy Day Fund at 2.6% interest which will become due on the 31<sup>st</sup> of the month. She further indicated that although she does not have the new interest rate, she certainly hopes it will be close to this rate. She asked Council's approval to reinvest the funds as follows: \$300,000.00 from the General Fund, \$400,000.00 from Major Moves, \$25,000.00 from the Community Center, and \$75,000.00 from Rainy Day. On

motion of Councilman Grogan, seconded by Councilwoman Teel and duly carried 5-0, this request was approved.

Public Hearing on Budget - Mrs. Waywood announced a public hearing on the budget for Saturday, September 6<sup>th</sup> at 9:00 a.m. She stated that the Budget would then be adopted at the next Council meeting, September 16<sup>th</sup>.

Tuesday Night Hours - Mrs. Waywood stated that her office will no longer be open on Tuesday evening.

**Utility Adjustments** - Mary Frantz's request for adjustment was due to the filling of a swimming pool. Discussion ensued. On motion of Councilman Grogan, seconded by Councilman Breuckman, and duly carried 5-0, the Council approved an adjustment to the sewer portion of the utility bill to an average over the passed 12 months of usage.

Christine Ramos', 82 Maple Court, request for adjustment was due to the filling of a swimming pool without taking meter readings. Due to the fact that Ms. Reynolds was not in attendance, this request was tabled until next month's meeting.

Jonathon Burrows' request for adjustment was due to the filling of a swimming pool without reporting the meter readings. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved an adjustment to the sewer portion of the utility bill to an average over the passed 12 months of usage.

Laura King's request for adjustment was due to the filling of a swimming pool without reporting the meter readings. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the Council approved an adjustment to the sewer portion of the utility bill to an average over the passed 12 months if usage.

**Ordinance 2008-07-15 Storm Water User Fees** - President Ensign asked that this matter, previously tabled at last month's meeting, be tabled for discussion at a workshop. He noted that Councilman Grogan had submitted a second proposal. On motion of Councilman Breuckman, seconded by Councilwoman Teel and duly carried 5-0, this matter was tabled.

### **Old Business**

**Monroe Street & Sigler Street Lift Station - Bid opening** - President Ensign stated that bids were reviewed by Attorney Fitzgerald and Nies Engineering. On motion of Councilwoman Teel, seconded by Councilman Grogan and duly carried 5-0, the Council accepted the bid from H&G Underground at the cost of \$281,836.96.

### **New Business**

**Board appointment** - President Ensign noted that there is an opening on the Redevelopment Commission. On motion of President Ensign, seconded by Councilman Grogan and duly carried 5-0, Jeannie Steinhilber was appointed to the Redevelopment Commission.

**American Legion** - President Ensign noted that on Saturday, September 13, 2008 at 2:00 p.m. American Legion Post 190 along with local Scouts will be holding a flag burning ceremony at the Memorial Park located at Sigler Street and Main Street. He further noted that the Post has asked for closure on these streets during this time. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried, the Council approved this request.

**Roadblock request** - The request submitted by Dunes Dog Training Club. Clerk-Treasurer Waywood informed that the Council that Dunes Dog Training Club was unable to obtain the required insurance.

**Out to Town Function Requests** - On motion of Councilwoman Teel, seconded by Councilman Grogan and duly carried 5-0, the Council approved the requests submitted by Steve Sibbrell and Ira Swartz.

Steve Sibbrell's request to attend LEC training in Indianapolis at the cost of \$287.00 was approved on motion of Councilwoman Teel, seconded by Councilman Grogan and duly carried 5-0.

Steve Martin presented a request for Out of Town Functions; Indiana Rural Water Association seminar in Valparaiso to be attended by Michael Scoobie and Steve Martin at the cost of \$200.00. On motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, these requests were approved.

**Fire Department Vests** - It was explained by Greg Hoagland that the Federal government is requiring Fire Departments to purchase vests. By buying in bulk, the Department can get the vest at the costs of \$35.99 each and the Department requested that 35 vests be ordered. Discussion ensued. On motion of Councilman Breuckman, seconded by Councilman Grogan and duly carried 5-0, the Council approved the purchase at a not to exceed \$1,600.00 with the funds coming from CEDIT.

**Ordinance 2008-8-19 - Ordinance Establishing Tazer Grant Funds** - President Ensign read this Ordinance. On motion of Councilwoman Teel, seconded by Councilwoman Kaczmarek and duly carried 5-0, Ordinance 2008-19 was passed and adopted.

**Resolution 2008-8-19 - Appropriation Reduction** - President Ensign read this Resolution. On motion of Councilman Breuckman, seconded by Councilwoman Kaczmarek and duly carried 5-0, Resolution 2008-19 was passed and adopted.

**Resolution 2008-8-19C** - Transfer of Appropriation - President Ensign read the Resolution. On motion of Councilman Grogan, seconded by Councilwoman Kaczmariski and duly carried 5-0, Resolution 2008-8-19C was passed and adopted.

### **Department Reports**

**Parks** - Steve Sibbrell reported that he is working on getting a grant for the painting of the Stage Coach Inn.

### **Police Department**

Chief Sibbrell reported that during the month of July the Department wrote 212 warnings, 32 citations, 124 citizens request for assistance, 17 911 calls, 38 suspicious persons, 18 disturbance calls, 89 assists to Porter County and EMS, 15 ordinance violations and 5 warnings.

Chief Sibbrell noted that he received the resignation of Paul McKamey. Mr. McKamey has been called back to the military and he will be returning to Las Vegas. Upon his completion of his military duty, he will check back with the Department to see if there is an opening.

Chief Sibbrell announced that the Reserve Department has started back up. He noted that 11 officers are staffing the Department. Chief Sibbrell noted that all officers are going to be working with the Community and the children.

Crossing Guards - Chief Sibbrell reported that he has hired one guard and that Ida will be working as a crossing guard until additional people can be hired.

### **Fire Department**

It was reported that the Department had 40 calls, 21 EMS, 9 car accidents, 2 carbon monoxide, 2 full fires, 1 bush fire, and 4 fire alarms.

Discussion ensued on the possibility of sealing the lot at the fire department. The Council directed the Fire Department & Public Works to get some bids.

Water problem - Discussion ensued. Steve Martin will check into the problem.

### **Public Works**

Public Works Director Steve Martin noted that the mosquitos are really bad and he requested approval to order additional spray. Discussion ensued. Mr. Martin reported that if the spray is not used this year, it can be stored until next year. On motion of Councilman Grogan,

seconded by Councilwoman Teel and duly carried 5-0, the Council approved the purchase of another barrel and with the funds coming from CEDIT.

Mr. Martin reported that Ralph Kenning's employment has been terminated. Mr. Martin asked for Council approval to promote Larry Worley to Street Forman. On motion of Councilman Grogan, seconded by Councilwoman Teel and duly carried 5-0, Larry Worley was promoted to Street Forman.

Grading and grinding of the alley and Mussman Trail should be done this week.

Addition of Washington and Popular to the street repairs - Mr. Martin presented costs for Council review.

**Hebron Redevelopment Commission** - No report

**Public comments** - The signs are down for the area of Snake Flats. Chief Sibbrell will look into the problem.

Attorney Fitzgerald announced that Wednesday, August 20, at 7:00 the Main Street Committee will meet.

There being no further business before the Council, on motion of Councilman Grogan, seconded by Councilman Breuckman and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,

Terri Waywood, Clerk-Treasurer

Approved:

Donald Ensign, President